



STEPS FOR ENROLMENTS

IN CATCHMENT APPLICATIONS

Step 1	<p>Enrolment applications with all required attachments requested in the checklist are to be emailed to enrolments@ipswichshs.eq.edu.au</p> <p>All documents are to be scanned as a PDF.</p> <p>If lodging in person, please lodge in Administration between 9.30am and 3pm.</p>
Step 2	<p>Once all documentation in Step One is provided, Enrolments Team will send a unique code and instructions to register for QParents.</p> <p>Parent/Guardian to register on QParents.</p>
Step 3	<p>Enrolments team will confirm when Parent/Guardian is registered on QParents and request Parent/Guardian to complete remaining Consents/Agreements on QParents.</p>
Step 4	<p>Student and Parent(s)/Guardian(s) attend Enrolment Interview which will be organised by the Enrolments Team.</p>
Step 5	<p>Students commencing in Year 7 2025 attend Orientation Day on Monday 9 December 2024. (Steps 1 to 4 must be completed or your student will not be eligible to attend).</p>

OUT OF CATCHMENT APPLICATIONS

Step 1	<p>Out of Catchment Expression of Interest Applications with all required attachments requested in the checklist are to be emailed to enrolments@ipswichshs.eq.edu.au .</p> <p>All documents are to be scanned as a PDF.</p> <p>If lodging in person, please lodge in Administration between 9.30am and 3pm.</p>
Step 2	<p>Placed on a waitlist in order of receipt.</p>
Step 3	<p>As Out of Catchment Enrolment cannot be guaranteed it is strongly recommended that students should also be enrolled into their catchment school.</p>