

Out of Catchment Expression of Interest Enrolment

The Ipswich State High School

This form is an expression of interest only. **Completion of this form does not constitute enrolment** into the high school. All out of catchment applications are placed on a waiting list and places will only be available should spare capacity exist in accordance with the criteria outlined in the School Enrolment Management Plan (**SEMP**). A SEMP is in place for The Ipswich State High School, with a corresponding boundary catchment map. Both of these can be located on the school website www.ipswichshs.eq.edu.au. Please note that there is no guarantee of enrolment.

Application Fee

A non-refundable application fee of \$20 will be charged with each Out-of-Catchment Application. If this fee is not paid this application will not progress onto the Expression of Interest list. Upon receipt of the \$20, your application will then proceed to the next stage of the enrolment process which includes the addition of your name to our Out of Catchment Expression of Interest list. The Principal is wholly responsible for all enrolment decisions. You can pay either by the QKR app or in person to our Finance Office. If you require more information please contact our office on 3813 4461 or email enrolments@ipswichshs.eq.edu.au or fax 3813 4400.

All enrolments require:

- Birth certificate (Australian born students)
- Current passport & Visa (students not born in Australia)
- 1 recent school report
- Special circumstances and/or letter as to your reasons for applying for out of catchment to be included with your application

Expression of Interest Details

Student Full Name: _____

Date of Birth: ____/____/____ Current School: _____

Year level applying for: ____/20

Parent / Guardian 1

Parent / Guardian 2

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Please return via email at enrolments@ipswichshs.eq.edu.au

(office use only)

EOI Received: _____ Date: ____/____/____ Time: _____ Staff Signature: _____

Reason for acceptance / rejection: _____

Receipt of Lodgement: Date: ____/____/____ Time: _____ Staff signature: _____

Additional Information

Enrolment Policy

The Ipswich State High School recognises as its prime obligation, the provision of access to an appropriate educational service for students whose principal place of residence is within the school's catchment area. Because of enrolment capacity and growth the Ipswich State High School may be unable to meet this obligation in the future, unless action is taken now to manage enrolments. The Ipswich State High School has limited ability to accept enrolments from outside the catchment area.

The School Enrolment Management Plan (SEMP) sets out the conditions under which students may be enrolled into The Ipswich State High School, subject to any other requirements or limitations in:

- The *Education (General Provisions) Act 2006 (Qld)*
- *Please note within The Education (General Provisions) Act 2006 (Qld) the expression of interest is only valid for 12 months, however your application will remain on our school database for consideration.*

This SEMP is supported by:

- Enrolment in State Primary, Secondary and Special Schools procedure
- School Enrolment Management Plan (SEMP) procedure

Local Catchment Area

A school's local catchment area is the geographical area from which the school is to have its core intake of students. The school can only enrol out-of-catchment if there is sufficient spare capacity after reserving places for students who move into the catchment during the year and after taking into account the school's projected future enrolment growth.

Out of Catchment Enrolments

Enrolment of students from outside the local catchment area will be managed to ensure that the total current and forecast enrolments do not exceed the school's current capacity and, where applicable, will ensure there is an even spread of students across year levels or class groupings.

Students from outside the school's catchment area applying for enrolment at the school are placed on a waiting list in order of receipt of application. Subject to the capacity of the school, enrolment applications from outside of the catchment area will be assessed in order of receipt, as follows:

- Places will only be available to "out of catchment" enrolments if they satisfy the school's criteria for placement in that particular Program of Excellence and the defined number of places has not yet been filled by enrolments from within the catchment – ask school for details about programs available.
- Siblings of students who have enrolled in the school
- All other enrolment applications

It is important to attach to this Expression of Interest Form, the following documents:

- Birth certificate (Australian born students)**
- Current passport & Visa (students not born in Australia)**
- 1 recent school report**
- Special circumstances and/or letter as to your reasons for applying for out of catchment to be included with your application**