



THE **IPSWICH**
State High School

INFORMATION GUIDE 2026

Your Future – Right Here, Right Now



Ph: (07) 3813 4488

PO Box 5069 Brassall Qld 4305 | 1 Hunter Street Brassall Qld 4305 | office@ipswichshs.eq.edu.au | www.ipswichshs.eq.edu.au



Principals Welcome

Welcome to the Ipswich State High School community, and thank you for considering us as the school of first choice for your child. Here @ISH we pride ourselves on being able to deliver high quality education across academic, vocational, cultural and sporting domains. We focus on our students being responsible and respectful citizens in our own, and the wider community by helping them to identify their personal strengths and interests, enabling them to excel in their chosen domain by focusing on the development of these strengths and their application in real-life. Our students are prepared for a life after school through an individualised approach to their learning, including a major focus on their social and emotional well-being.

Your Future – Right Here, Right Now



Key contact numbers and emails

School Telephone: 3813 4488

School Absence email: absence@ipswichshs.eq.edu.au

School email address: office@ipswichshs.eq.edu.au

Year Level Deputy Principals

Year 7
Mark Waugh
mwaug3@eq.edu.au

Year 8
Sarah Lake
slake27@eq.edu.au

Year 9
Penny Worthington
pjwor0@eq.edu.au

Year 10
Jane Daley
jdale217@eq.edu.au

Year 11 & 12
Shannon Wellings
swell111@eq.edu.au

Year Level Guidance Officers & HOSES

Years 7 & 10
Rebecca Gilmour
rgilm17@eq.edu.au

Years 8 & 11
Kelly Cox
jmham0@eq.edu.au

Years 9 & 12
Cameron Turton
cturt11@eq.edu.au

Principal

Kathryn Todd
principal@ipswichshs.eq.edu.au

Cultural & Community

Natasha Anderson
Community Education Counsellor
nmurr75@eq.edu.au

Rosa Tuiga
Polynesian Liaison Officer
ftuig7@eq.edu.au
Volodymyr Lavrushko
International Student Coordinator
vlavr0@eq.edu.au

Finance

Finance office: 3813 4462
Finance email:
finance@ipswichshs.eq.edu.au

Enrolments

Enrolments line: 3813 4461
Enrolments email address:
enrolments@ipswichshs.eq.edu.au



IMPORTANT DATES FOR 2026



When does school resume?	
Years 7, 11 and 12 only	Tuesday 27 January 2026 at 8.50am
All year levels	Wednesday 28 January 2026 at 8.50am

What time does school start?	
All year levels	Monday - Friday at 8.55am

What time does school finish?	
All year levels	Monday - Friday 2.55pm

Term Dates for 2026	
Term 1	Tuesday 27 January – Thursday 2 April (10 weeks)
Term 2	Monday 20 April – Friday 26 June (10 weeks)
Term 3	Monday 13 July – Friday 18 September (10 weeks)
Term 4	Tuesday 6 October – Friday 11 December (10 weeks)

When are the school holidays?	
End of Term 1	Friday 3 April – Friday 17 April
End of Term 2	Monday 29 June – Friday 10 July
End of Term 3	Monday 21 September - Monday 5 October
End of Term 4	Monday 14 December 2026 – Tuesday 26 January 2027
Student Free Day	Friday 4 September

Uniform Shop trading hours	
Regular Opening Hours	Monday, Tuesday, Friday (8.00am – 8.30am)

Public Holidays	
Australia Day	Monday 26 January
Good Friday	Friday 3 April
Easter Monday	Monday 6 April
Anzac Day	Saturday 25 April
Labour Day	Monday 4 May
Ipswich Show Day	Friday 15 May
King's Birthday	Monday 5 October

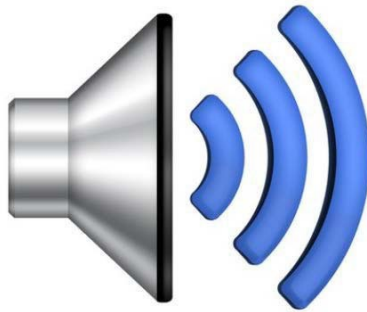
Term 4 End Dates	
Year 12 Formal	Tuesday 17 November
Last Day Year 12	Friday 20 November
Last Day Year 10 & 11	Friday 27 November
Last Day Year 7, 8 & 9	Friday 11 December

Proposed start dates for 2027	
Years 7 & 11 only	Wednesday 27 January 2027 at 8.55am
All year levels return	Thursday 28 January 2027 at 8.55am



THE IPSWICH State High School

Bell Times 2026



8.55am 9.05am	CSI or Year Level Parades
9.05am 10.15am	Period One
10.15am 11.25am	Period Two
11.25am 12.05pm	LUNCH 1
12.05pm 1.15pm	Period Three
1.15pm 1.45pm	LUNCH 2
1.45pm 2.55pm	Period Four
2.55pm	

Ph: (07) 3813 4488

PO Box 5069 Brassall QLD 4305 | 1 Hunter Street Brassall QLD 4305 | office@ipswichshs.eq.edu.au | www.ipswichshs.eq.edu.au

The Department of Education and Training trading as Education Queensland International (EQI) | CRICOS Provider 00608A | RTO provider 30069

Phones **away** for the day

**Phones away for
the day. Switch off
notifications on all
wearable devices.**





Ipswich State High School

1 Hunter Street Brassall 4305
PO Box 5069 Brassall 4305
Phone: 07 3813 4488
ipswichshs.eq.edu.au

2026 Student Resource Scheme Agreement

The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided below. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

Participation

School name: Ipswich State High School

Form due date: 16/12/2026

Please answer *

- ☐ **YES - I wish to participate in the Student Resource Scheme.** I have read and understand the Terms and Conditions of the scheme and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.
- ☐ **NO - I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme.** I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

Student name

Parent name

Parent signature

Date

Privacy Notice

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.

Terms and Conditions

Definition

1. Reference to a "parent" is in accordance with the definition in the Education (General Provisions) Act 2006 and refers equally to an independent student.

Purpose of the SRS

2. In accordance with the Act, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
3. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
4. The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

Participation in the SRS

5. Participation in the SRS is optional and parents are under no obligation to participate.
6. The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
9. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
12. Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
16. The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
17. All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS. The Resources.
19. SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the

specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.

21. The resources, as determined and advised by the school may be:
 1. retained by the student and used at their discretion; or
 2. used/consumed by the student in the classroom; or
 3. hired to the student for their personal use for a specified period of time
22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
23. Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.
24. The school administration office must be notified immediately of the loss or damage to any hired item.
25. Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
26. The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

28. Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
29. Payment of the participation fee must be made as per the payment methods nominated by the school.
30. Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

31. Payment of the participation fee is a requirement for continued participation in the SRS.
32. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure <http://ppr.qed.qld.gov.au/corp/finance/accounts/Pages/Debt-Management.aspx>. Parents' Experiencing Financial Hardship
33. Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
34. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
35. The onus of proof of financial hardship is on the parent.
36. The school may require annual proof of continuing financial hardship.
37. All discussions will be held in the strictest confidence

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department's website for current TRA rates <https://education.qld.gov.au/about-us/budgets-funding-grants/grants-parents-and-students/textbook-resource-allowance>.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA directly from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.



THE **IPSWICH**
State High School

IPSWICH STATE HIGH SCHOOL

Student Fees and Charges Policy

The policy documents the responsibilities and expectations for Student Resources, subject
fee and activity fees and charges

Version 4 – 23.10.2025

Purpose of Document

The purpose of this document to provide an understanding of the resourcing and activity fees and charges required for students attending Ipswich State High School.

FEES AND CHARGES –

The Qld Government supports students' education by providing funding for: instruction, facilities and administration. Government Funding does not extend to individual student resources such as stationery, textbooks, computer or musical equipment for personal use, and many specialist consumable items used by the student in the classroom. Supply of these items is the responsibility of parents. To provide parents with a cost-effective alternative to purchasing these items individually elsewhere Ipswich SHS will be operating a Student Resource Scheme (SRS) for 2026.

Ipswich State High School provides free instruction, administration and facilities to students enrolled at Ipswich State High School who are Australian citizens, permanent residents or children of Australian citizens or permanent residents.

Ipswich State High School charges for activities not associated with instruction, administration and facilities. Charges of fees to students may include the following reasons but are not limited to these examples –

- Services, materials and consumables not defined as instruction, administration and facilities ie textbooks, novels, software, materials for practical subjects
- Educational services purchased from a third-party provider other than Ipswich State High School. ie (Vocational Education Certificates)
- Specialised education programs or activities
- Distance Education instruction
- Specific courses for students already enrolled in a non-state school who enrol at Ipswich State High School for a course of study only

Visa Students

- Students enrolled at Ipswich State High School who are not Australian citizens, or permanent residents, or children of Australian citizens, or permanent residents identified by visa category are required to pay specific fees and charges to the Department of Education.

Textbook and Resource Allowance (TRA)

The Qld government provides financial assistance to parents of students in Year 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a Textbook and Resource Allowance (TRA) which is paid through the school. The Secondary School (TRA) is used to offset participation in the SRS. TRA rates change each year and can be identified at <https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>

Student Resource Scheme (SRS)

The Ipswich SHS will operate a Student Resource Scheme (SRS) in 2026. The SRS enables parents to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation rate. The Schools SRS fee is calculated based on a flat fee for a cohort year level group of students. Consultation regarding the proposed annual amount of the SRS occurs with the Ipswich SHS P & C Committee each year at the Term 2 meeting. All parents are welcome to join the P & C committee as members to offer their contribution to the discussion on appropriate SRS fees and charges.

The Principal has obtained endorsement from the Ipswich State High School P & C Association in the General meeting dated 23rd October for the 2026 year: -

- Operating a Student Resource Scheme including setting the Annual amount of the Student Resource Scheme to be set at:
 - - \$250 Yr 7, Yrs 10-12
 -
 - \$350 Yrs 8-9
 -
- An Enrolment processing fee of \$30 for out of catchment enrolment applications
- Specialist Subject Fees
- Charging on to parents any educational service purchased from a provider other than a state school

SRS – Laptop inclusion Yr 7, Yr 8, Yr 9

The Ipswich SHS Resource Scheme (SRS) includes the provision of a school supplied laptop for all Yr Yr 8, Yr 9 students. The school supplied laptop is a generic laptop that is issued to all students across the year level with standard laptop specifications and online learning platforms for all teaching and learning. The school supplied generic laptop, includes a suite of online learning platforms that is provided for our students to access online references, to develop appropriate digital literacy, communication and information skills through research and learning on the Department's e-learning environment for their assigned class work and assignments set by teachers. The provision of the school laptop also enables communication and collaboration with other students and teachers in relation to school work via approved Department of Education platforms.

Types of Resources Provided under the SRS

Generally, the three types of resources that could be included are:

Owned – these items are retained by the student and used as required.

Used – these items are used/consumed in class by the student

Hired – these items are hired/loaned to the student for their personal use of a specific period of time (ie student laptop and textbooks)

Resource Inclusions

All resources included in the SRS are listed below. This list is also available on the school's website. For our Excellence/Specialist programs visit the school's website for a separate list of resources included or subject fee required.

- Hire of all prescribed textbooks/e-books for subjects, where applicable
- Provision of a laptop in Yrs 8 and 9
- Reproduced class materials, which complement and / or substitute for textbooks
- Student reference material inclusive of e-learning resources and access to web site subscriptions used in place of textbooks (these are purchased in bulk by the school significantly reducing the price for individuals taking part in SRS)
- Additional software purchased for use in class
- Classroom materials
- Consumable materials and equipment for subject where the instruction requires these
- Minor administration costs for the provision of SRS

Specialist Subject Fees

Subject charges form a part of the Student Resource Scheme for resource intensive and specialist subjects. Subject charges are charged to cover the cost of specialist resources for selected specific subjects, and if the resources were not provided by the school the parent/caregiver would be required to purchase the resources themselves. Often these specialist resources can't be sourced individually by parents due to copyright and bulk purchasing benefits ie training jerseys and specialist Hair and Beauty items.

Principal's responsibilities

- Determine SRS inclusions and fees annually for endorsement by the P & C Association.
- Ensure that access to instruction, school facilities and administration support is not diminished for students whose parents choose not to participate in the SRS and provide their own resources as outlined in the Student Resource Scheme requirements.
- Ensure SRS revenue including Textbook and Resource Allowance (TRA) is spent in line with the fee for service intent of the scheme.
- Assess the GST treatment of the SRS fee by assigning the correct tax codes to the portion that relates to GST-free and GST taxable supplies.
- Seek approval for any variations to this procedure.
- Assess any parent applications for fee waiver in accordance with the information provided in the User charging procedures.
- SRS and TRA revenue must be reported against SRS expenses for both budgets and actuals. Ensure the management of the scheme is transparent in reporting revenue and expenditure of the funds. This information is reported to the P & C Association annually.
- Ensure a parent has completed the departmental SRS Participation Agreement Form (PAF) for each student
- Ensure parents are presented with the details of SRS inclusion and fees prior to, or with the issuing of invoices. Ensure the option of not participating in a SRS is included with this information providing a full listing of items that will be required by the student, including the costs for school generated resources.

Parents and Citizens Association responsibilities:

- Ensure that all parents are notified at least one month in advance of meetings where the SRS is to be discussed.
- Decide whether to endorse SRS inclusions and fees annually as presented by the Principal.
- Endorse an Annual Report from the school on the revenue and expenditure of SRS and TRA funds for the previous year.
- Ensure decisions relating to the SRS are recorded clearly in meeting minutes, including approval of the SRS fees for the following year.

Parents responsibilities:

- Complete the Participation Agreement Form (PAF) and familiarise themselves with SRS inclusion as published by the school and the Terms and Conditions detailed on the PAF.
- Participation in a SRS must be for the full annual scheme fees, as there is no for part-participation and supply of personal resources (ie personal IT devices in Yr 7,8,9).
- Pay SRS invoice/as per the schedule nominated on the PAF.
- Pay subject fees as per the schedule of fees payment dates
- Ensure that any items loaned through the SRS (laptops) are returned to the school in reasonable condition, or pay for the repair or written down value of items that are not returned in reasonable condition.
- Where a student leaves the school part way through the year and damages or does not return an item, the school is entitled to deduct the costs of repair or replacement from any SRS pro-rata refund entitlement for that student.
- Approach the Finance Department to set up a payment plan for Centrelink or BPoint payments. If on a plan – payment will be required prior to provision of equipment.
- Approach the Principal to request a fee waiver in cases of financial hardship.
- Where a parent has not completed the PAF and pays the annual SRS fee, this implies acceptance of the SRS Terms and conditions regarding the temporary use of resources.

Parents who choose NOT to join the SRS in the year

- Complete the section of the PAF selection nominating not to participate in the SRS.
- Provide the resources that would otherwise have been provided through the SRS

Due Dates for Student Resource Scheme Payments

Yrs 7, 10-12

Payment of \$250 by 14th November 2025.

Or if you are on approved payment plans

\$100 Term 4 14th November 2025 in advance of the following year

\$75 Term 1 27th March 2026

\$75 Term 2 19th June 2026

Yrs, 8-9

Payment of \$350 by 14th November 2025.

Or if you are on approved payment plan

\$100 Term 4 14th November 2025 in advance of the following year

\$125 Term 1 27th March 2026

\$125 Term 2 19th June 2026

Due Dates for Subject Fees:

- For existing enrolments, subject charges are due Week 6 Term 4 (14th November 2025), in advance of the following year to allow for Resources to be ordered and purchased for specialist subjects for student use in classes from week 1 in Term 1 of the following year.
- Students on payment plans have until the end of Term 1 to finalise all subject fees.
- Non-payment of Subject Fees by the end of Term 1 will result in students being supported to select alternative non-fee-paying subjects.

Payment Options

SRS and subject fee payments can be made by Bpoint, Eftpos, Centrepay or QKR.

When making payment by BPoint, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school, If unsure of the CRN, please contact the school.

Centrepay deductions are available to pay the SRS fees and subject fees.

Payment Arrangements

Several payment options including a single payment for the full year's fee, term, fortnightly or weekly instalments are available. An instalment plan can be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made.

Payment to subject fees must be made alongside payment to the SRS. Payment to subject fees will only be applied where SRS is up to date.

Financial Hardship

Parents experiencing financial hardship who are currently participating in the scheme or wish to participate in the SRS are encouraged to contact the school to discuss available options in confidence.

Debt Recovery – Action to be taken for non-payment of fees.

Debt Recovery can be undertaken for outstanding fees and charges in accordance with the Education Debt Recovery processes. Under the policy Debt Recovery can be applied for the following:

- Resource Hire Schemes fees unpaid
- Subject fees unpaid
- Library books loaned and not returned
- Uniform Exchange items loaned and not returned
- Laptop devices loaned and not returned
- Excursion/activity fees unpaid

Where Ipswich State High School has a large number of outstanding invoices for students, we will work with parents to recover the money by a process of negotiation and support.

Strategies for Debt Recovery include

- Telephone, email, mail and personal contact to discuss fees
- negotiating payment plans
- issuing monthly statements
- issuing dunning notices

Student Exclusion from Activities due to outstanding Debt

The Department of Education Debt Management Procedure states that if other debt collection processes are not reasonably available, and only as a last resort the Principal may use discretion to exclude students from optional, non-curricular activities where a parent has an outstanding debt with the school.

A student can be excluded from non-curricular activities for non-payment of fees where the fees have accrued after August 2006 and other debt collection processes in place have been unsuccessful. The exclusion from optional non-curricular activities or optional subject selection will apply even if the student is presenting with the money for the optional non-curricular activity or optional subject selection where a debt exists.

Subject Selection and Outstanding Debt from previous years

Where debt is outstanding from previous years then this may impact on your student's ability to select subjects that require payment of subject fees for resources. Financial students will be given first preference in selecting subjects and related activities for the coming years.

Example of Monthly Statement

Ipswich State High School - (2069)
PO Box 26
Ipswich
QLD 4305

ABN 63 145 618 068
Phone 07 3813 4488
Fax 07 3813 4400



STATEMENT



STATEMENT DATE: 4-Aug-2023

DEBTOR ID: [REDACTED]

EMAIL: [REDACTED]

Page 1 / 1

Invoice Date	Due Date	Invoice No.	Invoice Reference	Inv. Amt	Payment	Balance
EQ Id: [REDACTED] Current School Roll/Class (& Year): [REDACTED] 11						
5-Nov-2021	1-Apr-2022	37735	2022FEESYR10	250.00	0.00	250.00
16-Sep-2022	23-Jun-2023	44152	2023FEESYR11	250.00	0.00	250.00
				500.00	0.00	500.00
TOTAL:				500.00	0.00	500.00

For all queries regarding the SRS and its inclusions, please contact Finance Department on 3813 4462 or email finance@ipswichshs.eq.edu.au.

Endorsed by

Kathryn Todd
Principal

Tanya Hargreaves
P & C Association

Policy References:

Education (General Provisions) Act 2006

Department of Education Debt Management Procedure <https://ppr.qed.qld.gov.au/pp/debt-management-procedure>

<https://ppr.qed.qld.gov.au/pp/textbook-and-resource-allowance-tra-procedure>

<https://ppr.qed.qld.gov.au/pp/student-resource-scheme-srs-procedure>

<https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>



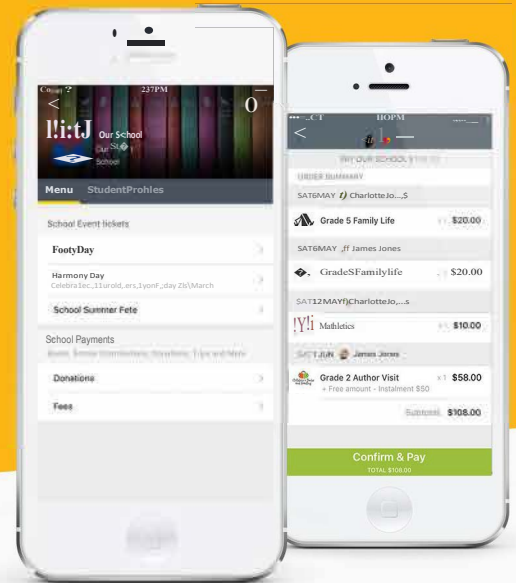
masterpass

For quicker, hassle-free school payments, try Qkr! today

Introducing Qkr! (pronounced 'quicker') by Mastercard, the secure and easy way to order and pay for school items from your phone at a time and place that suits you.

With Qkr you can:

- Pay for a variety of school items;
- See your receipts on the app and get them sent by email if required.



Getting started is easy - try it yourself today

Step 1 Download Qkr!

on your Android phone or iPhone. iPad users can download iPhone app



Step 2 Register

Select your Country of Residence as 'Australia' and follow the steps to register

Step 3 Find our school

Our school will appear in 'Nearby Locations' if you're within 10kms of the school, or search for our school by name.

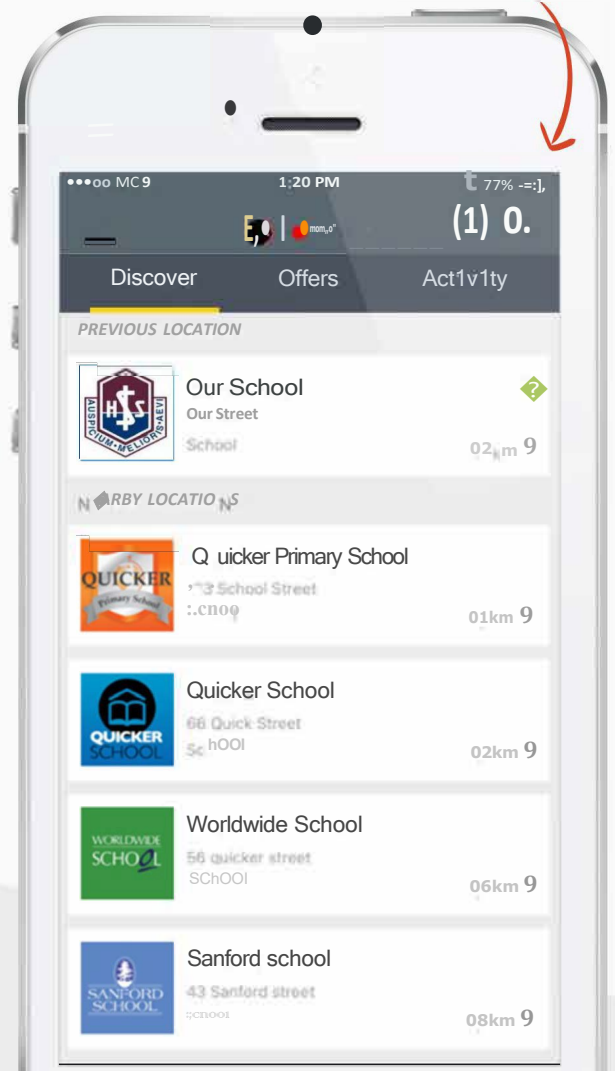
Step 4 Register your children

When first accessing our school you will be prompted to add a student profile for your child. This allows you to make orders and payments for them.

Search for our school name

If you have made a purchase you can select our school from 'Previous Location'

If you're within 10 kms of the school, you can select our school from 'Nearby Locations'

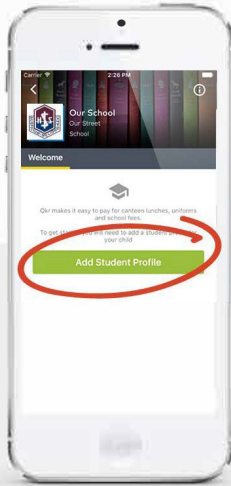




masterpass

Add your children's details in Student Profiles

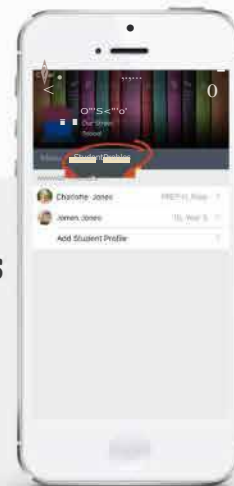
Select
'Add student profile'



Add each
child's details



Manage each
child's details in
Student Profiles



Purchase school items

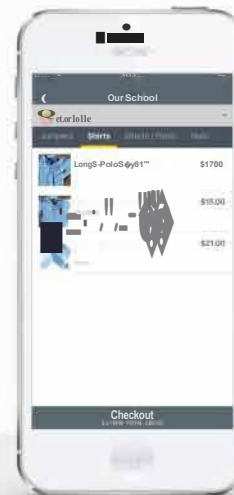
Select a menu
from our school



Select child
you are
ordering for



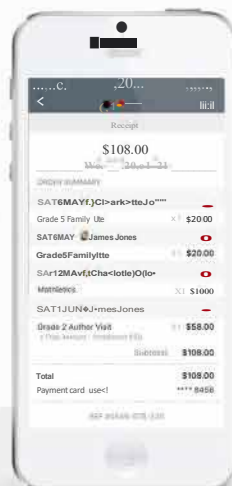
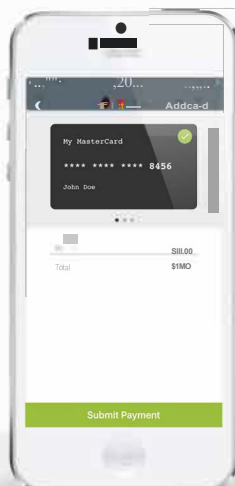
Select your items



Tap 'Checkout'
then confirm and pay

Making payments

Add up to 5 cards to your wallet



At checkout select which card to
pay with.

Pay with any cards accepted
by the school.

Once your payment is approved you
can continue to the home page, or
view your receipt.



Payment Options

Finance office contact details:

Phone: 07 3813 4462

Email: finance@ipswichshs.eq.edu.au

Method	Process
QKR app	Download the app from the app store or Google play store
Direct deposit into the school's bank account	Account name: Ipswich SHS BSB: 064-164 Account No: 10021215
QParents	QParents app
Using credit on your student's account	Fees/excursions: Email a request to the finance office Uniform: email a request to the uniform shop
Credit card over the phone	This can only be done by calling BPoint (see above for phone number)
Bpoint (Preferred method) Online or over the phone	Click the link on the lower left corner of your invoice, or visit www.bpoint.com.au/payments/dete or phone 1300 631 073 Follow the instructions on your invoice Quote your CRN, invoice number and amount
Centrepay deduction	Complete the centrepay deduction form or contact the finance office to arrange
BPoint payment plan	Complete the payment plan request form or contact the finance office to arrange
In person	Finance office hours: Tuesdays & Thursdays, 8am–12 pm Students – at the finance office Parents/Carers – at Reception

UNIFORM AND DRESS CODE

The Ipswich State High School Community and the School Administration have agreed this to be a uniform school and for students to wear the uniform as set out below.

The Uniform Shop operates from 8.00am-8.30am Monday, Tuesday and Friday.

All logo uniform items are available from the Uniform Shop. Special sizes are catered for.

FORMAL UNIFORM

- Full formal uniform is compulsory every Friday.
- Shirts or blouses are white with blue pinstripe, school logo on pocket. Ties are worn by students in the Senior School (Years 10-12) and shirts are tucked in when wearing a tie.
- Trousers are navy blue dress school shorts (no logo) or navy blue or black dress pants.
- Skirts are navy blue and knee-length, with 'I' embroidered.
- Socks are long navy blue or short white. Short socks may only be worn with skirts.
- Shoes are black leather or vinyl and must have impervious uppers for WHS compliance. Boots are limited to eight shoelace holes.

SPORTS UNIFORM

- School sport shirt with logo.
- Navy blue shorts with logo.
- White or black socks, must be visible.
- Shoes must have impervious uppers to comply with WH&S requirements.
- Hats are bucket or caps. – The department's preferred option is a bucket hat.

*** While formal uniforms are available as gender specific items, students are free to choose the formal uniform in which they feel most comfortable. ***

WINTER UNIFORM

- School jacket with logo, or program sweatshirt/jacket.
- Navy blue trackpants (no logo).
- Plain navy blue sweatshirt or jumper (no hoodie)/cardigan, no logo.
- Natural, navy or black tights can be worn with the formal uniform.
- Senior jerseys are optional for Year 12 students.
- Specialised jumpers with school logos.

SHOES

- No ballet slippers, open, backless, canvas, high tops or streetwear.

JEWELLERY/HAIR & MAKEUP

- All piercings must be discreet and conform with WH&S requirements.
- Students may be asked to remove or cover jewellery for WH&S purpose in practical classes.
- Visible jewellery should conform with WH&S standards.
- No extremes of hair colour, style or ornamentation.
- Discreet makeup only.

UNACCEPTABLE ITEMS

- Leggings
- Jeans
- Cargo pants with external pockets
- Visible undershirts (With the exception of cultural reasons)
- Bandannas
- Beanies

SPECIAL PROGRAMS

- Students who are a part of a specialist school program which has its own uniform (sold by the school) are only permitted to wear these during the specialist class.
- Rugby league, netball, football, fitness and dance program students must wear full school uniform to school each day. They are only permitted to wear their program attire during lessons, rehearsals and practices and must change before going to other classes or lunch.
- Hair and Beauty and YFC, may wear their program uniform on days when they are spending the entire day in their work space.
- Trade Training Centre and Building and Construction students are required to wear high-vis shirts, approved pants and work boots on work days.
- Hospitality students who work in 'The Break' are required to wear 'The Break' shirt during shifts only.

PROCEDURE FOR STUDENTS OUT OF UNIFORM FOR A LEGITIMATE REASON:

Students who cannot meet the uniform expectations will be required to:

Bring a note from a parent/carer regarding the uniform non-compliance—**students will still be required to exchange the item of uniform at the Uniform Exchange**

Be responsible and visit the Uniform Exchange to borrow the required item/s of uniform for changing into prior to CSI

The Uniform Exchange is open from 8 am – 11:25 am everyday

Change rooms are available for students to utilise

All loan items are washed and sterilised by school staff after each use

Any loan items not returned will be invoiced to the student

Students who remain out of uniform, without an approved uniform pass will be subject to further consequences (E.g. Uniform detention)

Failure to attend detention will result in the detention being reissued for the following day and escalation to the school's student behaviour team.

Failure to attend 3 or more detentions may result in a suspension for failing to follow school procedures

FORMAL UNIFORM



RESPECT &
Responsibility

- ✓ Full formal uniform is compulsory every Friday.
- ✓ Shirts and Blouses are white with blue pinstripe, school logo on pocket.
- ✓ Plain white undershirt
- ✓ Ties are worn by students in Senior School (Years 10-12)
- ✓ Shirts are tucked in when wearing a tie.
- ✓ Formal shorts are navy blue (no Logo)
- ✓ Trousers are navy blue or black.
- ✓ Lavalava is navy blue or black with black leather shoes.

- ✓ Skirts are navy blue and knee-length, with 'I' embroidered.
- ✓ Navy stockings can be worn with the Skirt.
- ✓ Socks are long navy blue or short white.
- ✓ Short socks can only be worn with skirts.
- ✓ Shoes are black leather or vinyl and must comply with WH&S standards. Boots are limited to eight shoelace holes.
- ✓ Hijab



SPECIALIST UNIFORM



- ◆ Students who are part of a specialist school program which has its own uniform (sold by the school) are only permitted to wear these during the specialist lessons.
- ◆ Trade Training Centre and Building and Construction students are required to wear high-vis shirts, approved pants and work boots on work days.



SPORTS UNIFORM

Optional: Students may wear a bucket hat or cap of their choice, provided it does not feature offensive logos, symbols, images, or wording.

School sports shirt with logo

School navy blue shorts with logo

Visible white or black socks

Shoes to comply with workplace health and safety (impervious uppers)



WINTER UNIFORM

Students may wear the following during cooler weather while maintaining a neat and safe appearance.

ACCEPTABLE WINTER UNIFORM



Official Ipswich State High School Jacket



Official Ipswich State High School Spray Jacket



Plain Navy Blue Jumper

- No hood
- No logos, graphics, slogans or branding



Plain Navy Blue Track Pants

- Plain navy blue only
- No logos, stripes or branding



Official TRADE Jumper (High Vis Fleece)



Official Year 12 Senior Jersey



NOT PERMITTED



Hoodies or garments with hoods



Jumpers with logos, graphics, slogans or branding



Track pants that are not plain navy blue



Pyjamas, onesies or sleepwear



UGG boots, slippers or bedroom footwear



Balaclavas or face coverings (unless approved for religious, cultural or medical reasons)



Students must wear their standard school uniform underneath all winter clothing.



Uniform Price List and Order Form

Business Hours: 8:15am – 8:45am (Monday, Tuesday)
8.00am -9.00am (Friday)

Student Name: _____ **Year Level:** _____

****While formal uniforms are available as gender specific items, students are free to choose the formal uniform in which they feel most comfortable****

Girls Uniform	Price	Size	Qty.	Boys Uniform	Price	Size	Qty.
Formal Blouse Sizes 6-30	\$55			Formal Shirt Sizes 10-30	\$55		
Navy Skirt Sizes 4-30	\$50			Navy Formal Shorts Sizes 10-30	\$40		
Uniform Pack includes: 1x Formal Blouse 1x Skirt 2x Polo Shirts 2x Pair Sports Shorts 1x School Bucket Hat 1x Jacket – See Option Pack A or Option Pack B below: Option PACK A including all items above and 1x Unisex Track Jacket with Logo Option PACK B including all items above and 1x Unisex Soft-Shell Jacket with Logo				Uniform Pack includes: 1x Formal Shirt 1x Pair Shorts 2x Polo Shirts 2x Pair Sports Shorts 1x Formal Socks (2-8, 8-11, 11-14) 1x School Bucket Hat 1x Jacket – See Option Pack A or Option Pack B below: Option PACK A including all items above and 1x Unisex Track Jacket with Logo Option PACK B including all items above and 1x Unisex Soft-Shell Jacket with Logo			
Formal Shorts Sizes: Girls 2-8, Ladies 8-30	\$40			Formal Socks (2-8, 8-11, 11-14,14-16)	\$15		
Unisex items	Price	Size	Qty.	Unisex items	Price	Size	Qty.
Unisex Navy Sport Shorts Sizes 8Y-14Y, S-3XL	\$35			School Bucket Hat – Department preferred option	\$23		
Unisex Navy Mesh Sport Shorts Sizes S, M, L, XL, 2XL, 3XL, 4XL, 5XL 6XL	\$40			School Cap	\$23		
Unisex Polo Shirt Sizes 10-14, XS-5XL	\$50			House Badges (Moran, Sullivan, Rivers, O'Hanlon)	\$2		
Unisex Navy Track Pants Sizes 12-16, S-3XL	\$35			Ribbons (Navy / Maroon)	\$1		
Unisex Track jacket with Logo Sizes 12-16, S-3XL	\$65			Unisex scarf	\$5		
Unisex Soft-Shell Jacket with Logo Sizes 12-14, S-5XL	\$85			Senior Ties Years 10, 11 and 12 only	\$25		
Unisex Tracksuit Combo A (Track Jacket and Pants)	\$95			Unisex Tracksuit Combo B (Soft Shell Jacket and Pants)	\$115		
TOTAL	\$			TOTAL	\$		

Prices current as of 17/3/2026. Prices subject to change.

Ph: (07) 3813 4488

PO Box 5069 Brassall QLD 4305 | 1 Hunter Street Brassall QLD 4305 | office@ipswichshs.eq.edu.au | www.ipswichshs.eq.edu.au

The Department of Education and Training trading as Education Queensland International (EQI) | CRICOS Provider 00608A | RTO provider 30069



Please choose sizes carefully. We can exchange only if garment/s have not been **worn, washed or had tag(s) removed** and upon presentation of original receipt of purchase. Refunds are given only if article/s are faulty due to manufacturing defect. Refunds are valid for twenty-one days (21) from date of purchase.

Payment Options

- **QKR – “ONE STOP PAYMENT SHOP”**
Download app to pay for school fees, excursions, events, uniforms, canteen & P&C donations
- **Direct Deposit: BSB 064-460 Account 10021215**
If paying by Direct Deposit please allow 2 -3 business days for payment to be processed and cleared. Please ensure the payment reference used to make payments is the student's EQ ID number (refer student timetable) along with the reference – 'uniforms'
- **Debit/Credit Card:** Please use the QKR app for this payment option
- **Finance Office:** Cash/Eftpos Tues/Thurs 8am – 12pm)

Please return completed ORDER FORM either in person to the Finance Office or by email to finance@ipswichshs.eq.edu.au advising how your payment has been made.

For all enquiries please contact the office on 3813 4488.

Ph: (07) 3813 4488

PO Box 5069 Brassall QLD 4305 | 1 Hunter Street Brassall QLD 4305 | office@ipswichshs.eq.edu.au | www.ipswichshs.eq.edu.au

The Department of Education and Training trading as Education Queensland International (EQI) | CRICOS Provider 00608A | RTO provider 30069



THE IPSWICH State High School

Stationery List – Yr 7, 8, 9, 10

General Stationery (parents to provide)		Student Resource Scheme (SRS) Provides
2 x Blue, Red & Black pens 2 x HB pencils 1 x Sharpener 1 x Eraser 1 x 30cm Ruler 1 x Pencil Case 1 x Set of Highlighters (5 colours) 1 x Glue Stick 1 x Stapler (optional) - Student Diary	1 x 16GB USB Flash drive 10 x A4 96-page Exercise Bk (not multi section books) 1x grid book (10mm) - Mini Post-it Notes (optional) - Large snap lock bags (1 per textbook x 3) - Scientific Calculator (Sharp or Casio) - Hat / Sunscreen - Water Bottle - Suitable footwear for practical activities	Textbooks for all subjects (loan) Online / electronic textbook access for relevant subjects Full Microsoft Office Suite for home and school use School ID Card – for external use (student discounts, transport) Workshops, training, performances and competition entries e.g. ICAS, that are part of curriculum Audio-visual software to enhance student learning Computer software and access to technology to be used in the classroom Some materials for practical subjects e.g. wood, metal, paint, screws, tools etc Ipswich State High School produced photocopying and handouts Basic consumables used in subjects Access to 'Clickview' software applications

Junior Secondary – Curriculum Specific

CURRICULUM AREA	STATIONERY REQUIREMENTS
Food and Fibre	Some cooking ingredients – list provided at beginning of semester
Modern Chef	Some cooking ingredients – list provided at beginning of year
Performing Arts – High Performing Dance	Uniform / Costumes as directed during year
Art	1 x A4 Visual Art Diary 2 x 2B, 4B & 6B pencils / Soft eraser / 1 x fine point black pen
Design & The Technologies	Closed-in & impervious shoes (leather preferable) / Hair ties for long hair / 3 x HB pencils
Film and TV and New Media	Headphones
Music	1 x 96-page Music exercise book

Yr 10 – Curriculum Specific

CURRICULUM AREA	STATIONERY REQUIREMENTS
All Year 10 students require a BYOx computer device	
Art	2 x 2B, 4B & 6B pencils / Soft eraser / 1 x fine point black pen
Design & Technologies	Closed-in & impervious shoes (leather preferable) / Hair ties for long hair / 3 x HB pencils
Film and TV and New Media	Headphones
Music	1 x 96-page Music exercise book

Ph: (07) 3813 4488

PO Box 5069 Brassal QLD 4305 | 1 Hunter Street Brassal QLD 4305 | office@ipswichshs.eq.edu.au | www.ipswichshs.eq.edu.au

The Department of Education and Training trading as Education Queensland International (EQI) | CRICOS Provider 00608A | RTO provider 30069



Stationery List – Senior Secondary

General Stationery (parents to provide)		Student Resource Scheme (SRS) Provides
All Year 11 & 12 students require a BYOx computer device		
2 x Blue, Red & Black pens 2 x HB pencils 1 x Sharpener 1 x Eraser 1 x 30cm Ruler 1 x Pencil Case 1 x Set of Highlighters (5 colours) 1 x Glue Stick 1 x Stapler (optional)	1 x 16GB USB Flash drive 1 x A4 96-page Exercise Bk per Subject - Mini Post-it Notes (optional) - Large snap lock bags (1 per textbook x 3) - Protractor - Scientific Calculator - Hat / Sunscreen - Water Bottle - Suitable footwear for practical activities	Textbooks for all subjects (loan) Online / electronic textbook access for relevant subjects Full Microsoft Office Suite for home and school use Student Planner School ID Card – for external use (student discounts, transport) Workshops, training, performances and competition entries eg. ICAS, that are part of curriculum Audio-visual software to enhance student learning Computer software and access to technology to be used in the classroom Some materials for practical subjects e.g. wood, metal, paint, screws, tools etc Ipswich State High School produced photocopying and handouts Basic consumables used in subjects Access to Britannica and 'Clickview' software applications

Senior Secondary – Curriculum Specific

Additional Faculty requirements (parents to provide)

CURRICULUM AREA	STATIONERY REQUIREMENTS
Mathematics Methods	Graphics Calculator (Casio fx-G50AU)
Film, TV and New Media	Headphones
Music	1 x 96-page Music exercise book
Visual Art	2 x 2B, 4B & 6B pencils / Soft eraser / 1 x fine point black pen
Trade	Trade Uniform kit including Work boots / Hair ties for long hair / 3 x HB pencils
Hair and Beauty	Closed-in & impervious shoes (leather preferable) / Hair ties for long hair
Certificate II or III in Hospitality	Closed-in & impervious shoes / Hair ties for long hair

Ph: (07) 3813 4488

PO Box 5069 Brassal QLD 4305 | 1 Hunter Street Brassal QLD 4305 | office@ipswichshs.eq.edu.au | www.ipswichshs.eq.edu.au

The Department of Education and Training trading as Education Queensland International (EQI) | CRICOS Provider 00608A | RTO provider 30069

Ipswich SHS – Rights and Responsibilities

RIGHTS		RESPONSIBILITIES	
All members of our school community have the right to: • Be respected and recognised as an individual. • Be treated with fairness, courtesy and respect. • Work in a clean, safe and respectful environment. • Be guided and supported through opportunities to improve their skills, abilities and experiences. • Feel safe, respected, healthy and valued. • Be proud of their individual and collective achievements. • Have personal property respected by others.		All members of our school community are expected to: • Value difference and diversity, recognising the unique attributes, skills and abilities of others. • Treat others with fairness, courtesy and respect. • Demonstrate personal actions that contribute to a clean, safe, respectful and responsible school environment. • Participate fully in all learning opportunities and strive to develop their skills, abilities and positive behaviours. • Act in a safe, non-threatening and non-violent manner. • Respect the property of others and the school. • Follow all school policies and procedures.	
STUDENTS			
Students have the right to: • Receive high quality teaching and learning. • Learn without disruption. • Be informed about their progress and receive constructive feedback to improve their skills, abilities and behaviours. • Respectfully raise concerns in an appropriate forum and at an appropriate time.		Students are expected to: • Attend school every day and participate fully in their educational program. • Respect all staff by following directions. • Show initiative and take ownership for their own learning and behaviour. • Participate in a manner that respects the rights of others to learn and teach. • Behave and dress in a way that displays pride in their appearance, uniform and shows respect for themselves and their school. • Seek and act on feedback to continually improve their skills, abilities and behaviours.	
PARENTS/CAREGIVERS			
Parents/caregivers have the right to: • Expect quality education for their student(s). • Be informed about their student's social and academic progress at school. • Be notified of absences from school. • Expect that their student will have the opportunity to participate fully in their educational program. • Be informed of any educational or behavioural difficulties. • Be afforded the opportunity to engage appropriately in their student's education and decision making. • Raise school related concerns in an appropriate manner with administration.		Parents/caregivers are expected to: • Monitor and commit to their student's academic and social performance, growth and development. • Ensure that their student attends on every school day; provides a note/telephone call to explain each absence and provides medical certification for missed assessment. • Ensure that their student brings appropriate materials required for learning. • Actively participate in their student's education and learning, working collaboratively with the school to achieve the best outcomes for their student. • Initiate and maintain constructive communication and relationships with school staff regarding their student's learning and wellbeing behaviours.	
STAFF			
Staff have the right to: • Provide quality education in a safe, supportive and respected environment. • Be supported to develop their personal and professional skills and abilities. • Feel valued and supported as a professional within the school community. • Cooperation and support from students and parents/caregivers.		Staff are expected to: • Ensure high quality organisation and planning to provide relevant and challenging educational opportunities and programs to students that align with the school's pedagogical framework. • Assess, report constructively and provide feedback on student learning. • Create and maintain safe, supportive and respectful learning environments. • Foster positive and productive relationships with students, families and communities. • Commit to professional growth and development whilst supporting other staff with their learning. • Model professional behaviour and attire at all times. • Adopt school wide practices to promote consistency across the school.	



SWITCHED ON!

WORKING AND LEARNING

@ISH

We are *RESPECTFUL* and *RESPONSIBLE* learners

STOP, THINK AND CHOOSE

RETURN TO LEARNING

BUDDY CLASS

**CURRICULUM
HOD**

**STUDENT SUPPORT
HOD**

PRINCIPAL/DEPUTY PRINCIPAL

T
E
A
C
H
E
R

I
N
T
E
R
V
E
N
T
I
O
N

S
T
U
D
E
N
T

D
R
I
V
E
N



@ISH our student behaviour zones are:

- **Green Zone: Switched On! Working and Learning.** In this zone, students are demonstrating our school-wide expectations of Respect and Responsibility (as per our Expectations Matrix) and will be positively reinforced for displaying these behaviours
- **Blue Zone: Stop, Think and Choose.** In this zone, students may be off task, or have shown a lack of regard for expectations in either the classroom, school grounds or the community. Students will be retaught the expectations and redirected back to learning. The purpose of these actions is to encourage students to return to the Green Zone to continue with productive learning
- **Yellow Zone: Return to Learning.** In this zone, students are refusing to engage with the learning or expectations of the school environment. Staff actions may involve the use of the 'Return to Learning' Card (in a classroom environment) which acts as a visual prompt to encourage students to reflect on their behaviour. Staff actions also involve the setting of limits which gives the student reasonable choices with consequences. The purpose of these actions is to encourage students to self-regulate their behaviour and return to the Green Zone to continue with their learning.
- **Beige Zone: Buddy Class.** In this zone, students have continually refused to comply with classroom/school expectations and are disrupting the teaching and learning process. To ensure learning can continue, students are required to attend a Buddy Class for the remainder of that lesson. Students are required to leave their bags in the classroom, complete set work in their Buddy Classroom and return to their classroom teacher before the end of the lesson to have a restorative discussion about their behaviour. This is to ensure that learning can continue for all students.
- **Orange Zone: Faculty HOD/SS HOD.** In this zone, students have chosen not to engage in staff directed intervention processes and have been referred to a Head of Department, HOSES or Student Welfare Faculty. This occurs when a major behaviour or the students' ongoing behaviour is disrupting the teaching and learning process within the classroom.
- **Red Zone: Principal/Deputy Principal.** In this zone, students have chosen to engage in behaviours that are considered major breaches of the 'ISHS Responsible Behaviour Plan for Students' and will be actioned by school administration. The teaching and learning process is unable to continue and behaviours exhibited may be considered unsafe or unacceptable.

At the beginning of each term, all students are explicitly retaught the classroom Zones, including behaviours and expected staff responses. Zone posters are displayed in every classroom and school building for students and staff to refer to as required. Students also have a Zones support document in their diary as an immediate reference guide.

In order to support all students and staff in the teaching and learning process, the following Administration actions are in place:

- Major behaviours including swearing at a teacher, not following a staff members reasonable instructions (including refusing to hand a mobile phone into Student Services when directed and/or walking out of a classroom without permission) will result in an automatic HOD/HOSES/Administration referral and possible short suspension.
- Buddy Class behaviours including refusing to go to Buddy class, refusing to leave their bag in the classroom, not going to their directed Buddy class and/or refusing to return to their classroom to discuss their behaviour with their teacher before the end of the lesson will also result in an automatic HOD/Administration referral and possible short suspension.
- These actions are in direct support of the Ipswich SHS Student Code of Conduct.

To support our High Expectations Framework, ISH utilises a SWITCH Point reinforcement system. Reinforcing our key expectations of Respect and Responsibility provides students with positive feedback, encouragement and motivation to continue engaging in expected behaviours within the classroom, playground and wider community. This in turn results in greater time on task and an increased engagement in learning activities.

Students can save and redeem their SWITCH points for any of the reward items that are available from the online catalogue in the SWITCH Shop.

CLASSROOM UNIVERSALS

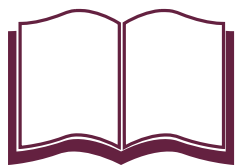
START STRONG



**LINE UP
ON TIME**



**GREET
AND ENTER**



**EQUIPPED TO
LEARN**

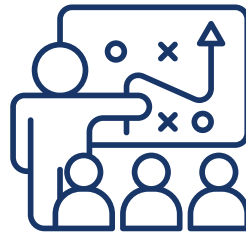


**READY TO
ENGAGE**

STAY STRONG



ON TASK



**FOLLOW
TEACHER
INSTRUCTIONS**



WORK SAFELY



**USE
TECHNOLOGY
APPROPRIATELY**

FINISH STRONG



**CHECK FOR
SUCCESS**



**WHAT COMES
NEXT**



TIDY UP



**PACK UP
AND WAIT**



THE IPSWICH
State High School

RESPECT &
Responsibility



Education Queensland - The Code of School Behaviour

Better Behaviour, Better Learning

Queensland state schools promote learning, creativity and innovation as the platform upon which to build prosperity and quality of life for all Queenslanders. State schools are strongly committed to providing a quality, futures-oriented education that enables all students to achieve their full potential. They prepare students for an active role in democratic life and society. High expectations, equity, inclusiveness and the building of social capital are key features of state schooling in Queensland.

Essential to effective learning is a safe, supportive and disciplined environment that respects the following rights:

- The rights of all students to learn
- The rights of teachers to teach
- The rights of all to be safe

The Code of School Behaviour defines the responsibilities that all members of the school community are expected to uphold and recognises the significance of appropriate and meaningful relationships.

It outlines a consistent stand of behaviour for all state school communities in Queensland, inclusive of students, staff and parents. The Code has been developed to deliver the best possible outcomes for students, recognising the close relationship between learning, achievement and behaviour.

School communities will use The Code as a basis for providing:

- Positive support to promote high standards of achievement and behaviour
- Clearly articulated responses and consequences for inappropriate behaviour

Each school will detail particular strategies to promote appropriate behaviour as well as consequences for unacceptable behaviour within its Responsible Behaviour Plan for Students.

The *Education (General Provisions) Act 2006* provides that – principals must give an enrolment agreement to the student's parent/guardian or independent student, before enrolling a student. Parents or students will be asked to sign the agreement. This agreement sets out the rights and obligations of students, parents and staff at the school and will require all parties to abide by the Code of School Behaviour and other endorsed conditions stipulated by the school.

Standards

State schools in Queensland are committed to providing quality learning opportunities to enable all students to achieve within safe, supportive and disciplined learning environments. Staff are to maintain high standards of ethical behaviour as established in the Department of Education's Code of Conduct. All members of school communities are to abide by The Code of School Behaviour in accordance with the following standards.

All members of school communities are expected to:

- conduct themselves in a lawful, ethical, safe and responsible manner that recognises and respects the rights of others.

Students are expected to:

- participate actively in the school's education program
- take responsibility for their own behaviour and learning
- demonstrate respect for themselves, other members of the school community and the school environment
- behave in a manner that respects the rights of others, including the right to learn



- co-operate with staff and others in authority

Parents are expected to:

- show an active interest in their child's schooling and progress
- co-operate with the school to achieve the best outcomes for their child
- support school staff in maintaining a safe and respectful learning environment for all students
- initiate and maintain constructive communication and relationships with school staff regarding their child's learning, wellbeing and behaviour
- contribute positively to behaviour support plans that concern their child

Schools are expected to:

- provide safe and supportive learning environments
- provide inclusive and engaging curriculum and teaching
- initiate and maintain constructive communication and relationships with students and parents
- promote the skills of responsible self-management

Principals are expected to:

- play a strong leadership role in implementing and communicating The Code in the school community
- ensure consistency and fairness in implementing the school's Responsible Behaviour Plan for Students
- communicate high expectations for individual achievement and behaviour
- review and monitor the effectiveness of school practices and their impact on student learning
- support staff in ensuring compliance with The Code and facilitate professional development to improve the skills of staff to promote responsible behaviour

Regional Directors or delegate are expected to:

- endorse the school's Responsible Behaviour Plan for Students that aligns with The Code and complies with legislation
- ensure that school plans are implemented consistently, fairly and reasonably
- exercise leadership in support of school principals' responsibilities under The Code and promote improvements of the professional skills of principals accordingly

Senior Officers and Education Queensland are expected to:

determine policy directions and monitor the efficiency and effectiveness of resource allocations and services to support responsible behaviour throughout Queensland schools

Consequences for Unacceptable Student Behaviour

Student behaviour that does not comply with the expected standards is not acceptable. *The Responsible Behaviour Plan for Students* will set out the range and level of responses and consequences for the student behaviour that is not consistent with these standards.

Consequences are to be applied to:

- provide the opportunity for all students to learn
- ensure the safety of staff and students
- assist students who exhibit challenging behaviours to accept responsibility for themselves and their actions

In applying consequences for unacceptable student behaviour, the individual circumstances and actions for the student and the needs and rights of school community members will be considered at all times.

Schools use a range of consequences that are authorised by Education Queensland which include:



- suspensions
- exclusions
- cancellations of enrolment

These consequences are to be used as the last resort for serious behaviour after consideration has been given to all other responses. Access to alternative programs and input from other agencies may be necessary for students who repeatedly do not comply with expected standards of behaviour.

Values and principles

The Code of School Behaviour is based on the following values and principles.

Values

The Department's Strategic Plan defines the following values:

- Professionalism: committing to the highest standards of accountability and performance
- Respect: treating all people with respect and dignity
- Innovation and Creativity: fostering safe environments that support innovative and creative practice
- Diversity and Inclusiveness: encouraging all Queenslanders to participate in education and cultural activities
- Excellence: supporting the pursuit of excellence

Principles

The Code is underpinned by the following principles:

- State schools expect high standards of personal achievement and behaviour
- The foundation of positive classroom behaviour is effective teaching, inclusive and engaging curriculum and respectful relationships between staff and students
- Positive behaviour is enhanced through a whole school approach and effective school organisation and leadership
- Partnerships with parents, the wider school community and other support agencies contribute to positive behaviour in schools
- Staff expertise is valued and developed
- Standards of expected student behaviour are linked to transparent, accountable and fair processes, interventions and consequences
- Responses to inappropriate student behaviour must consider both the individual circumstances and actions of the student and the needs and rights of school community members

Ipswich State High School Student Code of Conduct

A copy of the Ipswich State High School Student Code of Conduct can be found on the home page of our website at <https://ipswichshs.eq.edu.au/supportandresources/formsanddocuments/documents/students/ishs-student-code-of-conduct.pdf>



Parent Communication

@ISH open communication between the school and parent/guardians is a valued part of the successful running of the school. Communication from the school can come in many forms including:

- Emails
- SMS messages
- Phone calls
- Newsletters
- School Website - ipswichshs.eq.edu.au
- Facebook – *'The Ipswich State High School'*

To ensure that clear communication between the school and parent/guardians remains productive it is paramount that all student details are updated, if any changes occur. If any details need to be updated or changed, it is as simple as sending an email through to office@ipswichshs.eq.edu.au with the new information, by calling the office on 07 3813 4488 (the form will be sent via email or given directly to the student) or by obtaining it directly from the office.

@ISH we endeavour to be as environmentally friendly as possible, aiming towards a paperless workplace therefore, if possible, an email address is to be provided so that the school can email out academic reports and newsletters. This is the preferred method of communication @ISH. This is also a quick and simple way for teachers to communicate with parents/guardians, keeping them updated on their student's progress and behaviour.

Student message policy

@ISH we aim to provide quality uninterrupted lesson time for your students to learn in best learning environment

For this reason, we have chosen not to have a PA system in our school as this continually interrupts essential learning.

Please understand that at times when critical and urgent situations arise and messages need to be given immediately, students will be removed from class and messages will be physically passed on. No messages will be passed on during class time unless of an urgent nature. If the matter is not urgent, we ask our parents to make family arrangements with your child, prior to the school day commencing, or message the student directly. Students are able to access their phones for texts, phone calls and messages during break times.



Early Departures

No students are permitted to leave the school grounds without parent/guardian's permission and a leave slip must be obtained from Administration.

Early departures are only permitted if students have obtained a leave request by presenting a signed note or signed message in their student diary to Student Services prior to the start of the school day or during lunch breaks. Student Services will issue the student with a leave request which must be shown to the teacher, if the departure is to occur during class time. Students will not be permitted to leave the classroom unless a leave request is presented. Students who have followed the procedure correctly will then be able to sign out at the Student Services window or by using the self-service device.

The school respectfully asks that early departures are avoided where possible, and used only in emergency or urgent circumstances. Please try and arrange appointments outside of school times, pre-arrange collection with the student and have them be responsible for their actions – follow the departure process. This will avoid all unnecessary interruptions to essential learning.

Communicating Absences and Early Departures

Please use the Daymap App to notify us of your student's absence or early departure:

Email: absence@ipswichshs.eq.edu.au; or

SMS: 0429 460 206

Parents / guardians should state their student's full name, year level, date of absence and reason. Contact must be from registered parent/guardian phone number.



Does Attendance Really Matter?

10 Minutes late a day? Surely that won't affect my child!

He/She is only missing just...	That equals...	Which is....	And over 13 years of schooling that's
10 mins per day	50 mins per week	Nearly 1.5 weeks per year	Nearly ½ year
20 mins per day	1 hr 40 mins per week	Over 2.5 wks per year	Nearly 1 year
Half hour per day	Half a day per week	4 weeks per year	Nearly 1 ½ years
1 Hour per day	1 day per week	8 weeks per year	Over 2 ½ years

Now if you think that is a lot of missed school time, look at what a day can make!

1 or 2 days a week doesn't seem much but....

If your child misses...	That equals.....	Which is...	And over 13 years of schooling that's....
1 day per fortnight	20 days per year	4 weeks per year	Nearly 1.5years
1 day per week	40 days per year	8 weeks per year	Over 2.5 years
2 days per week	80 days per year	16 weeks per year	Over 5 years
3 days per week	120 days per year	24 weeks per year	Nearly 8 years

If you want your child to be successful at school then YES attendance does matter!

'Every Day Counts!'

ABSENT FROM SCHOOL

Students are expected to be at school every day. In the event of an absence please call the *Student Absence Line* on 3813 4401 and follow the prompts. Alternatively email office@ipswichshs.eq.edu.au with an explanation from a parent or guardian. Your email must contain student's name, year level, CSI class and contact number for parent/guardian. Alternatively you may fill out the Absentee Note in your Student Diary. Text messages are sent out daily notifying parents and guardians of any absences, please reply to any messages, explaining the absences so that the attendance can be amended.

Medical certificates are required if the student has 3 or more days absence or is absent on the day of an assessment or exam. All senior students (Year 11 and 12) are required to provide a medical certificate for ALL absences. Exemptions from school can be arranged, if an extended period of absence is required for medical or personal reasons.



School Bus Company

Information and Contact Details

Westside Bus Company

Ph: 3288 1333

Please visit www.busqld.com.au for any Bus Information

Southern Cross Bus Company

PH: 3813 8900

Providing Services for: - Karana Downs, Mt. Crosby, Karalee, Bellbowrie, Anstead Areas and parts of Pine Mountain, North Ipswich and Brassall areas.

Minden Bus Service

PH: 5426 8102

Providing Services for: - Minden, Tarampa, Lowood, Fernvale, Tallegalla, Thagoona, Wanora, Borallan, Ironbark, Rosewood, Marberg and Haigslea areas also including parts of Karrabin, Minden and Blacksoil.(Pine Mountain Road).



Homestay Family

Would you like to consider being a Homestay family for either short term or long-term stays or even both? Being a Homestay family is a great opportunity for both you as the host and for the International student. This is a great opportunity for cultural experiences within our own community. Here @ISH we host both Study Tours and Long term International Students throughout the year.

At @ISH we will give you the tools to ensure you and your International student experience a safe and memorable time together. We will manage and monitor the homestay program to ensure that you have all of the contact and support you need. Before placing an International student with their homestay families we like to ensure that both you as the host family, and the student are as comfortable as possible. A few things that we take into consideration are:

- Allergies
- Dietary needs
- Pets
- Spiritual requirements
- Hobbies / Interests

If you decide to join us on this journey, your primary responsibility will be to provide a safe, welcoming and friendly home for your student. Most importantly, you treat them as a valued member of the household. In return, your student is expected to show you and your family courtesy, respect and consideration.

As your Homestay Coordinator, I will be available to speak with you should you have any questions. We have a great network of support staff who can assist you at any point. We will have regular contact with you and your student and will keep you up to date with information. If this sounds like an opportunity you are interested in, contact us on the details listed below.

We hope to welcome you into our International Homestay family soon.

Vlad Lavrushko

International Coordinator

The Ipswich State High School

Ph +61 7 3813 4488 | Fax +61 7 3813 4400

1 Hunter St Brassall | PO Box 26 |

Ipswich | Website:

www.ipswichshs.eq.edu.au

General ISHS International Email: international@ipswichshs.eq.edu.au

DE International

Trading as Education Queensland International (EQI)

CRICOS Provider Number 00608A



OPEN
EVERYDAY
FOR BOTH
BREAKS

Order online via the QKR app daily before 8am.
Some items only available on the day and not via the QKR app.



THE IPSWICH State High School

Our canteen follows the
QLD Government Smart Choices Policy -
serving healthy food and drink options.

FRESHLY MADE GRAB & GO

Mixed Sandwiches \$6	Fruit Salad SML \$4 LRG \$7
Chicken Sushi Bowl SML \$4.50 LRG \$9	Watermelon SML \$3 LRG \$5
Chicken Caesar Wrap Half \$4 Full \$7.50	Single piece of Fruit \$1
Coleslaw with Chicken Tenders \$5	Mini Tender Wrap x2 \$6

BEST FOOD IN TOWN

DAILY SPECIALS

Monday

Hotdog with cheese & sauce	\$6
Chilli Chicken Sub	\$7.50
Chicken Tender Burger	\$7.50

Tuesday

Chicken Burger	\$7.50
Fish Burger	\$7.50

Wednesday

Pizza	\$5
(Cheese, Ham & Pineapple and BBQ Chicken)	
Garlic Bread	\$3

Thursday

Beef Burger with Cheese	\$7.50
-------------------------	--------

Friday

Burger Sub	\$7.50
Beef Burrito	\$6
Bacon Egg & Cheese Burger	\$6
BBQ Chicken Pizza	\$5

DRINKS

600ml Water	\$2	300ml Milk	\$4
1L Water	\$3.50	500ml Milk	\$5
Juice	\$3.50	Protein Milks from	\$4.50

SNACKS

Vanilla Custard	\$1.50
Cheese & Crackers	\$2.50
Mixed Flavour Scrolls	\$3.00
Yogurt.	Tub \$3.50 or Pouch \$3

OTHER DAILY SPECIALS AVAILABLE AT CANTEEN

HOT MEALS

Chicken Wings & Rice	\$7.50
Fried Rice	\$5.50
Spaghetti Bolognese	\$7.50
Butter Chicken	\$7.50
Cottage Pie	\$7.50