



THE **IPSWICH**
State High School

INFORMATION GUIDE

Your Future – Right Here, Right Now





Principals Welcome

Welcome to the Ipswich State High School community, and thank you for considering us as the school of first choice for your child. Here @ISH we pride ourselves on being able to deliver high quality education across academic, vocational, cultural and sporting domains. We focus on our

students being responsible and respectful citizens in our own, and the wider community by helping them to identify their personal strengths and interests, enabling them to excel in their chosen domain by focusing on the development of these strengths and their application in real-life. Our students are prepared for a life after school through an individualised approach to their learning, including a major focus on their social and emotional well-being.

Your Future – Right Here, Right Now



Key contact numbers and emails

School Telephone: 3813 4488
School Absence Telephone: 3813 4401
School email address: office@ipswichshs.eq.edu.au

Year Level Deputy Principals

Year 9
Penny Worthington
pjwor0@eq.edu.au

Year 7
Sarah Lake
slake27@eq.edu.au

Year 11 & 12
Jason Moore
jmoor316@eq.edu.au

Year 8
Andrew Want
awant2@eq.edu.au

Year 10
Shannon Wellings
swell111@eq.ed.au

Year Level Guidance Officers & HOSES

Years 7 & 10
Nicole Stanway
nix05.eq.edu.au

Years 9 & 12
Kelly Cox
jmham0@eq.edu.au

Years 8 & 11
Rebecca Gilmour
rgilm17@eq.edu.au

Principal

Susan Taylor
principal@ipswichshs.eq.edu.au

Cultural & Community

Natasha Anderson
Community Education Counsellor
nmurr75@eq.edu.au

Joseph Kaara
Refugee Liaison Officer
Jkaar5@eq.edu.au

Stephen Talavave
Polynesian Liaison Officer
stala0@eq.edu.au

Volodymyr Lavrushko
International Student Coordinator
vlavr0@eq.edu.au

Finance

Finance office: 3813 4462
Finance email:
finance@ipswichshs.eq.edu.au

Enrolments

Enrolments line: 3813 4461
Enrolments email address:
enrolments@ipswichshs.eq.edu.au



IMPORTANT DATES FOR 2024



Administration Office re-opens on Wednesday 17th January 2024

When does school resume?	
Years 7 & 11 only	Monday 22 nd January 2024 at 8.50am
All year levels	Tuesday 23 rd January 2024 at 8.50am

What time does school start?	
All year levels	Monday - Thursday at 8.55am Fridays 8:30am

What time does school finish?	
All year levels	Monday - Friday 2.55pm

Term Dates for 2024	
Term 1	Monday 22 th January – Thursday 28 th March (10 weeks)
Term 2	Monday 15 th April – Friday 21 st June (10 weeks)
Term 3	Monday 8 th July – Friday 13 th September (10 weeks)
Term 4	Monday 30 th September – Friday 13 th December (11 weeks)

When are the school holidays?	
End of Term 1	Monday 1 st April – Friday 12 th April 2024
End of Term 2	Monday 24 th June – Friday 5 th July 2024
End of Term 3	Monday 16 th September – Friday 27 th September 2024
End of Term 4	Monday 16 th December 2022 – Friday 24 th January 2025
Student Free Day	Friday 30 th August 2024

Uniform Shop trading hours	
Regular Opening Hours	Monday – Thursday 2024 (8.15am – 8.45am)
	Friday 2024 (8.00am – 9.00am)

Public Holidays in 2024	
Australia Day	Friday 26 th January 2024
Good Friday	Friday 29 th March 2024
Easter Monday	Monday 1 st April 2024
Anzac Day	Thursday 25 th April 2024
Labour Day	Monday 6 th May 2024
Ipswich Show Day	Friday 17 th May 2024
King's Birthday	Monday 7 th October 2024

Term 1 School Event	
Dance Boot Camp	Monday 15 th January – Tuesday 16 th January 2024
Swimming Carnival	Thursday 25 th January 2024
School Photo's	Thursday 1 st February (Year 7 – 9) Friday 2 nd February (Year 10-12)
Parent teacher meet and greet	Tuesday 6 th February 2024
Junior Excellence	Wednesday 7 th February 2024
Semester Awards	Tuesday 13 th February 2024
Dance Sleepovers (Seniors)	Thursday 22 nd February 2024
Arts Camp	Tuesday 26 th March – 27 th March 2024
Naplan	Wednesday 13 th – Monday 25 th March 2024
Year 12 Road Safety	
Dance Launch Night	Thursday 28 th March 2024
Cross Country	Thursday 28 th March 2024
Year 7 & 10 Immunisations	Visit 1: Thursday 2 nd May 2024

Term 2 School Events	
Variety Concert	Friday 24 th May 2024
Athletics Carnival	Friday 14 th June 2024
Year 10 Work Experience	Monday 17 th – Friday 21 st June 2024

Term 3 School Events	
Parent teacher interviews	Tuesday 16 th July 2024
Year 10 Immunisations booster shoot	Wednesday 17 th July 2024
Careers Expo	Tuesday 23 rd July 2024
Semester Awards	Tuesday 30 th July 2024
Hair & Beauty Showcase	Wednesday 31 st July 2024
Play	Friday 2 nd August & Friday 9 th August 2024
Year 10 Set Planning	Thursday 8 th – 9 th August 2024
Year 10 Work Experience	Monday 9 th – Friday 13 th September 2024
Subject Selection and Show Case Evening	Tuesday 27 th August 2024
ATAR Camp	Tuesday 27 th August – Thursday 29 th August 2024
Your Turn Choreography Competition	Thursday 29 th August 2024
Senior leadership Camp	Wednesday 11 September – Friday 13 th September 2024

Term 4 School Events	
Dance Showcase	Friday 11 th October 2024
Academic Awards Night	Monday 14 th October Morning 9-11am & Night 6-8:30pm
Sports Awards	Wednesday 16 th October 2024
Last day of normal classes for Year 12	Friday 18 th October 2024
External Exams block for Year 12	Monday 21 st October – Tuesday 12 th November 2024
Year 12 Formal	Wednesday 13 th November 2024
Year 12 Graduation	Friday 15 th November 2024
Last Day Year 10 & 11	Friday 22 nd November 2024
Last Day Year 7, 8 & 9	Friday 13 th December 2024

Proposed start dates for 2025	
Years 7 & 11 only	Tuesday 28 th January 2025 at 8.55am
All year levels return	Wednesday 29 th January 2025 at 8.55am

School Telephone: 3813 4488 Student Absence Telephone: 3813 4401

School Email address: office@ipwichshs.eq.edu.au

[*These dates are subject to change*](#)



THE IPSWICH State High School

BELL TIMES 2024

CSI 8:50am to 9:05am

PERIOD 1 9:05am to 10:15am

PERIOD 2 10:15am to 11:25am

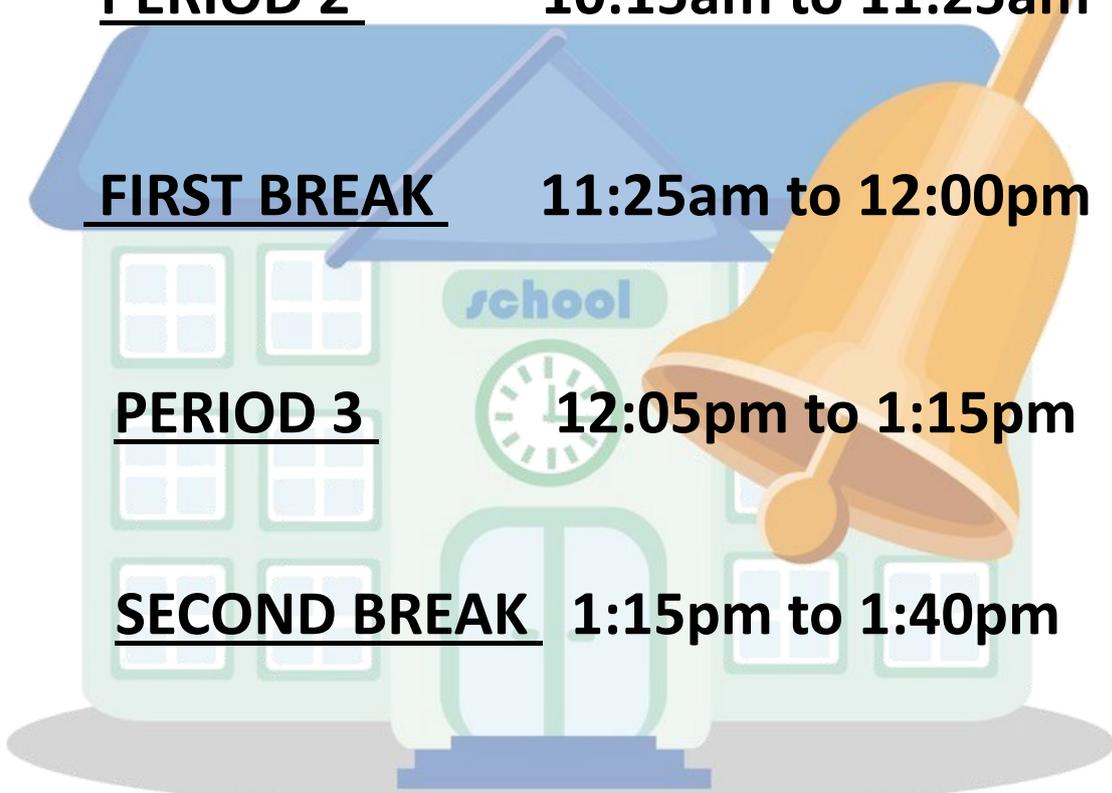
FIRST BREAK 11:25am to 12:00pm

PERIOD 3 12:05pm to 1:15pm

SECOND BREAK 1:15pm to 1:40pm

PERIOD 4 1:45pm to 2:55pm

SCHOOL FINISHES 2:55pm



Phones

away

for the day

Phones away for the day. Switch off notifications on all wearable devices.





THIS STUDENT RESOURCE AGREEMENT WILL BE COMPLETED IN QPARENTS BUT IS INCLUDED HERE FOR INFORMATION PURPOSES

STUDENT RESOURCE SCHEME – PARTICIPATION AGREEMENT FORM

The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student’s enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. or families experiencing financial hardship please contact the school as soon as possible to discuss options available.

Participation

YES I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.

NO I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme. I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

School Name	The Ipswich State High School
Form Return Date	Upon lodgment of Enrolment Application or within 1 week of 1 st day of attendance by student
Student Name	
Year Level	
Parent Name	
Parent Signature	
Date	

Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.



THE IPSWICH STATE HIGH SCHOOL

Terms and Conditions

Definition

1. Reference to a “parent” is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

Purpose of the SRS

2. In accordance with the *Act*, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
3. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
4. The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

Participation in the SRS

5. Participation in the SRS is optional and parents are under no obligation to participate.
6. The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
9. This agreement is for the duration of the student’s enrolment at the school, unless a new Participation Agreement Form is completed.
10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
12. Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
16. The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
17. All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

19. SRS funds received by the school will only be expended on student resources outlined in the school’s SRS and will not be expended on other items or used to raise funds for other purposes.
20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
21. The resources, as determined and advised by the school may be:
 - retained by the student and used at their discretion; or
 - used/consumed by the student in the classroom; or

- hired to the student for their personal use for a specified period of time.
22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
 23. Parents are responsible for ensuring that any hired SRS resources provided for their child’s temporary use are kept in good condition.
 24. The school administration office must be notified immediately of the loss or damage to any hired item.
 25. Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
 26. The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
 27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

28. Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
29. Payment of the participation fee must be made as per the payment methods nominated by the school.
30. Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

31. Payment of the participation fee is a requirement for continued participation in the SRS.
32. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department’s Debt Management Procedure <http://ppr.qed.qld.gov.au/corp/finance/accounts/Pages/Debt-Management.aspx>.

Parents’ Experiencing Financial Hardship

33. Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
34. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
35. The onus of proof of financial hardship is on the parent.
36. The school may require annual proof of continuing financial hardship.
37. All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department’s website for current TRA rates <https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA directly from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.



THE IPSWICH STATE HIGH SCHOOL

Student Resource Scheme 2025

The Ipswich State High School operates a **Student Resource Scheme**. As per *Education (General Provisions) Act 2006 (Qld)* a parent/guardian is directly responsible for providing students with textbooks and other resources for use at school. The school offers to provide this **Resource Scheme** to assist parents/guardians with a cost effective alternative to purchasing textbooks and other resources.

The student resource scheme enables a parent/guardian to enter into a written agreement with the school. If a parent/guardian **chooses to participate** in the scheme, they complete a **Participation Agreement Form** which provides the student with the necessary textbooks and other resources to engage in learning. A **Participation Fee** of **\$250.00 (for Yrs 10, 11 and 12) or \$350 (for Yrs 7, 8 and 9)** will be required to be paid by the parent/guardian. This is approximately \$6.25 per week (for Yrs 10, 11 & 12) or \$8.75 (for yrs 7, 8 and 9).

A parent/guardian who **does not wish to participate** in the scheme is responsible for providing the student with the necessary textbooks and other resources that would have otherwise been provided under the resource scheme, for the student to engage in learning. This contribution is in addition to the Government Textbook Allowance. The school receives a direct bulk payment of the Government Textbook Allowance for all students in Years 7 to 12 participating in the Resource Scheme.

JUNIORSCHOOL		
Years 7, 8 & 9	\$350.00	Participation in Scheme per student

SENIORSCHOOL		
Years 10, 11 & 12	\$250.00	Participation in Scheme per student

These are some of the benefits included in the scheme:

Classroom consumables and curriculum reference materials
Individually issued and class sets of textbooks prescribed for each subject
Class workbooks and worksheets
Equipment for student use eg: various cameras, sport uniforms for school teams etc.
Student ID card
School diary
Student materials used for classroom projects
Initial print credit
Computer Technology (ICT), technical support (IT helpdesk), software, internet access, email address, 100mb hard drive space. Laptops provided to Yr 7, 8 and 9 students.



THE IPSWICH STATE HIGH SCHOOL

Access and provision of textile articles, food demonstrations, food items for cooking and various printed booklets
Access to gloves, aprons and protective eyewear, provision of chemicals, electronic components and consumables for group/experimental work in Science, Chemistry, Biology and Physics
Projects completed in art, paint, craft, adhesives, drawing, screen printing, clay and ceramics and specialist art equipment
Projects completed in Manual Arts, access to safety equipment
Access to musical equipment for music subjects
Access to specialised equipment for film and TV and interactive digital media including use and maintenance of video cameras
Access to basic costumes and make-up for dance and drama
Use of basic calculator

Items specifically excluded from Resource Scheme under the Act:

Specialist subject fees	Excursions, camps, non-curriculum activities
Writing/exercise pads for day work, notes	School magazine
Biros, pencils and other stationery items	Band/Choir/dance costumes
Drawing equipment	Bus hire to excursions & weekly sporting fixtures
Musical Instrument Hire	Subsequent print credit
Additional cooking ingredients, sewing materials	

All Resource Scheme fees must be up to date and specialist subject fees must be paid in full, before money will be accepted for non-curriculum elective activities (eg: camps, excursions & other trips, senior formal, senior jerseys etc.)



SPECIALIST SUBJECT FEE SCHEDULE

Student: _____ Year level: _____

YEAR	SUBJECT			FEE	Selection
7 & 8	Hair Fashion & styling			\$50	
	Rugby League	Boys <input type="checkbox"/>	Girls <input type="checkbox"/>	\$190	
9	Hair Fashion & Styling			\$100	
	Rugby League	Boys <input type="checkbox"/>	Girls <input type="checkbox"/>	\$190	
10	Hair and Beauty			\$400	
	Cert II Dance			\$250	
	Rugby League	Boys <input type="checkbox"/>	Girls <input type="checkbox"/>	\$190	
11 & 12	Cert III Nail Technology			\$400	
	Cert III Beauty Services			\$400	
	Cert II Salon Assistant			\$400	
	Cert II Retail Cosmetics			\$400	
	Cert III Dance			\$250	
	Cert III Fitness			Year 11 \$365	
				Year 12 \$235	
	Cert II Art			Year 11 \$80	
	Cert III Active Volunteering			Year 11 \$260	
				Year 12 \$160	
	TTC Pathways Year 11/12	2 year course fee includes: \$65 white Card and \$173 TTC uniform		\$260	
	Cert III Sport and Rec	Boys <input type="checkbox"/>	Girls <input type="checkbox"/>	\$190	
	Cert III Allied Health Assistance			Year 11 \$85	
				Year 12 \$499	
Cert II Creative Industries			\$50		

SUBJECT TO CHANGE

Tick this box if you wish to be contacted about starting a payment plan

2025 Subject Fees:	\$
PLUS 2025 SRS Fee:	\$
TOTAL AMOUNT OWING	\$

Payment Due Dates – TO CONFIRM ENROLMENT IN FEE PAYING SUBJECTS					
Specialist subject fees: Pay by 19 Nov 2024					
Yr 7-9 SRS (School Fees) \$350 due 19 Nov 2024			Yr 10-12 SRS (School Fees) \$250 due 19 Nov 2024		
OR:			OR:		
Instalment 1	\$100	19 Nov 2024	Instalment 1	\$100	19 Nov 2024
Instalment 2	\$125	4 Apr 2025	Instalment 2	\$75	4 Apr 2025
Instalment 3	\$125	27 Jun 2025	Instalment 3	\$75	27 Jun 2025

As parent/guardian, I acknowledge and agree that before my student is eligible to participate in any specialist subjects, payment of subject fees and any outstanding student resource scheme fees must be made.

Parent/Guardian Details:
 Name: _____ Signature: _____
 Date: _____



masterpass

For quicker, hassle-free school payments, try Qkr! today

Introducing Qkr! (pronounced 'quicker') by Mastercard, the secure and easy way to order and pay for school items from your phone at a time and place that suits you.

With Qkr you can:

- Pay for a variety of school items;
- See your receipts on the app and get them sent by email if required.



Getting started is easy - try it yourself today

Step 1 Download Qkr!

on your Android phone or iPhone. iPad users can download iPhone app



Step 2 Register

Select your Country of Residence as 'Australia' and follow the steps to register

Step 3 Find our school

Our school will appear in 'Nearby Locations' if you're within 10kms of the school, or search for our school by name.

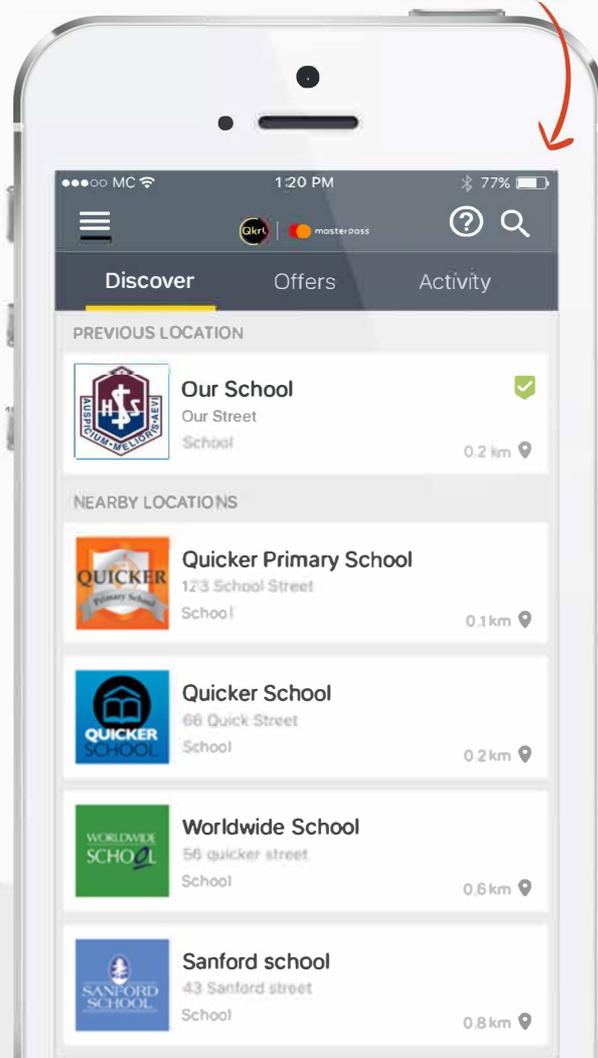
Step 4 Register your children

When first accessing our school you will be prompted to add a student profile for your child. This allows you to make orders and payments for them.

Search for our school name

If you have made a purchase you can select our school from 'Previous Location'

If you're within 10 kms of the school, you can select our school from 'Nearby Locations'

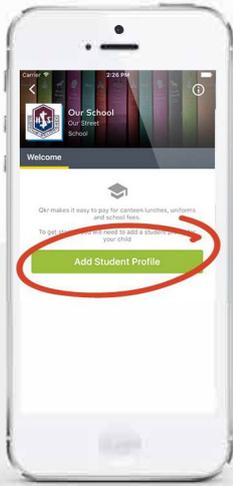




masterpass

Add your children's details in Student Profiles

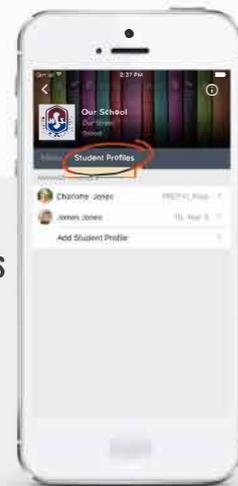
Select
'Add student profile'



Add each
child's details

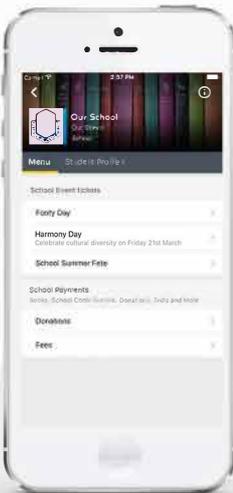


Manage each
child's details in
Student Profiles



Purchase school items

Select a menu
from our school

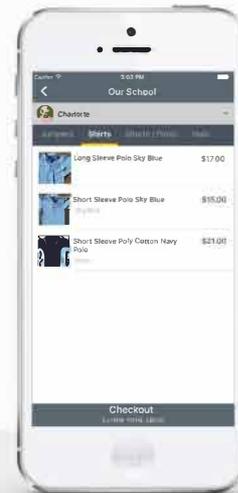


Select child
you are
ordering for



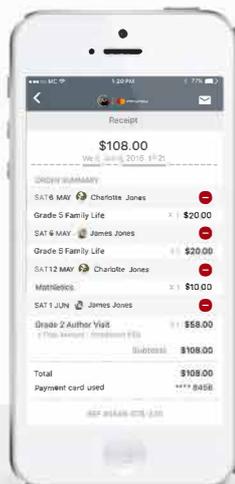
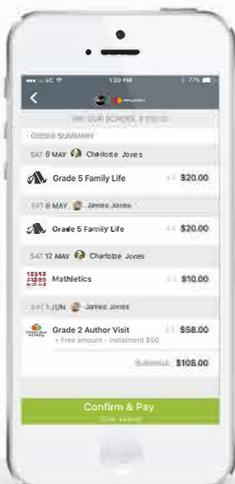
Select your items

Tap 'Checkout'
then confirm and pay



Making payments

Add up to 5 cards to your wallet



At checkout select which card to
pay with.

Pay with any cards accepted
by the school.

Once your payment is approved you
can continue to the home page, or
view your receipt.



Payment Options

Finance office contact details:

Phone: 07 3813 4462

Email: finance@ipswichshs.eq.edu.au

Method	Process
Bpoint (Preferred method)	Click the link on the lower left corner of your invoice, or visit www.bpoint.com.au/payments/dete and follow the instructions on your invoice
QKR app	Download the app from the app store or Google play store
Payment plan	Complete the payment plan request form or contact the finance office to arrange
Direct deposit into the school's bank account	Account name: Ipswich SHS BSB: 064-460 Account No: 10021215
Using credit on your student's account	Fees/excursion: Email a request to the finance office Uniform: email a request to the uniformshop
Credit card payment over the phone	This cannot be done by calling the school. Please phone 1300 631 073 and quote your CRN, invoice number and amount. These details can be found on your invoice or by calling the finance office
Centrepay deduction	Complete the centrepay deduction form or contact the finance office to arrange
In person	Finance office hours: Tues and Thurs 8 am – 12 pm.

UNIFORM AND DRESS CODE

The Ipswich State High School Community and the School Administration have agreed this to be a uniform school and for students to wear the uniform as set out below.

The Uniform Shop operates from 8.15am - 8.45am Monday to Thursday, Friday 8.00am - 9.00am.

All logo uniform items are available from the Uniform Shop. Special sizes are catered for.

FORMAL UNIFORM

- Full formal uniform is compulsory every Friday.
- Shirts or blouses are white with blue pinstripe, school logo on pocket. Ties are worn by students in the Senior School (Years 10-12) and shirts are tucked in when wearing a tie.
- Trousers are navy blue dress school shorts (no logo) or navy blue or black dress pants.
- Skirts are navy blue and knee-length, with 'I' embroidered.
- Socks are long navy blue or short white. Short socks may only be worn with skirts.
- Shoes are black leather or vinyl and must comply with WH&S standards. Boots are limited to eight shoelace holes.
- Hats are school bucket or cap only.

SPORTS UNIFORM

- School sport shirt with logo.
- Navy blue shorts with logo.
- White or black socks, must be visible.
- Shoes to comply with WH&S.
- Hats are school bucket or cap only. – The department's preferred option is a bucket hat.

*** While formal uniforms are available as gender specific items, students are free to choose the formal uniform in which they feel most comfortable. ***

WINTER UNIFORM

- School jacket with logo, or program sweatshirt/jacket.
- Navy blue trackpants (no logo).
- Plain navy blue sweatshirt or jumper (no hoodie)/cardigan, no logo.
- Senior jerseys are optional for Year 12 students.
- Specialised jumpers with school logos.

SHOES

- No ballet slippers, open, backless, canvas, high tops or streetwear.

JEWELLERY/HAIR & MAKEUP

- All piercings must be discreet and conform with OH&S - www.health.qld.gov.au
- Visible jewellery should conform with OH&S standards.
- No extremes of hair colour, style or ornamentation.
- Discreet makeup only.

UNACCEPTABLE ITEMS

- Leggings
- Jeans
- Cargo pants with external pockets
- Visible undershirts (With the exception of cultural reasons)
- Bandannas
- Beanies

SPECIAL PROGRAMS

- Students who are a part of a specialist school program which has its own uniform (sold by the school) are only permitted to wear these during the specialist class.
- Rugby league, netball, football, fitness and dance program students must wear full school uniform to school each day. They are only permitted to wear their program attire during lessons, rehearsals and practices and must change before going to other classes or lunch.
- Hair and Beauty and YFC, may wear their program uniform on days when they are spending the entire day in their work space.
- Trade Training Centre and Building and Construction students are required to wear high-vis shirts, approved pants and work boots on work days.
- Hospitality students who work in 'The Break' are required to wear 'The Break' shirt during shifts only.

PROCEDURE FOR STUDENTS OUT OF UNIFORM FOR A LEGITIMATE REASON:

Students who cannot meet the uniform expectations will be required to attend to the following process:

Bring a note (preferably in the student diary) from a parent/carer regarding the uniform non-compliance—**students will still be required to exchange the item of uniform at the Uniform Exchange**

Be responsible and visit the Uniform Exchange to borrow the required item/s of uniform for changing into prior to CSI

The Uniform Exchange is open from 8 am – 11:25 am every day

Change rooms are available for students to utilise

All loan items are washed and sterilised by school staff after each use

Any loan items not returned will be invoiced to the student

Students who remain out of uniform, without an approved uniform pass will be subject to further consequences (E.g. Uniform detention)

Failure to attend detention will result in the detention being reissued for the following day and escalation to the school's student behaviour team.

Failure to attend 3 or more detentions may result in a suspension for failing to follow school procedures

FORMAL UNIFORM



- ✓ Full formal uniform is compulsory every Friday.
- ✓ Shirts and Blouses are white with blue pinstripe, school logo on pocket.
- ✓ Plain white undershirt
- ✓ Ties are worn by students in Senior School (Years 10-12)
- ✓ Shirts are tucked in when wearing a tie.
- ✓ Formal shorts are navy blue (no Logo)
- ✓ Trousers are navy blue or black.
- ✓ Lavalava is navy blue or black with black leather shoes.

- ✓ Skirts are navy blue and knee-length, with 'I' embroidered.
- ✓ Navy stockings can be worn with the Skirt.
- ✓ Socks are long navy blue or short white.
- ✓ Short socks can only be worn with skirts.
- ✓ Shoes are black leather or vinyl and must comply with WH&S standards. Boots are limited to eight shoelace holes.
- ✓ Hats are school bucket or cap only.
- ✓ Hijab



SPECIALIST UNIFORM



- ✓ Students who are part of a specialist school program which has its own uniform (sold by the school) are only permitted to wear these during the specialist lessons.
- ✓ Trade Training Centre and Building and Construction students are required to wear high-vis shirts, approved pants and work boots on work days.



SPORTS UNIFORM

- ✓ School sport shirt with logo.
- ✓ Navy-blue shorts with logo.
- ✓ White or black socks, must be visible.
- ✓ Shoes to comply with WH&S
- ✓ Hats and school bucket or cap only





Uniform Price List and Order Form

Business Hours: 8:15am – 8:45am (Monday – Tuesday)
8.00am -9.00am (Friday)

Student Name: _____ **Year Level:** _____

****While formal uniforms are available as gender specific item, students are free to choose the formal uniform in which they feel most comfortable****

Girls Uniform	Price	Size	Qty.	Boys Uniform	Price	Size	Qty.
Formal Blouse Sizes 6-30	\$55			Formal Shirt Sizes 10-30	\$55		
Navy Skirt Sizes 4-30	\$50			Navy Formal Shorts Sizes 10-30	\$40		
Uniform Pack includes: 1x Formal Blouse 1x Skirt 2x Polo Shirts 2x Pair Sports Shorts 1x School Bucket Hat 1x Jacket – See Option Pack A or Option Pack B below: Option PACK A including all items above and 1x Unisex Track Jacket with Logo Option PACK B including all items above and 1x Unisex Soft-Shell Jacket with Logo	\$358			Uniform Pack includes: 1x Formal Shirt 1x Pair Shorts 2x Polo Shirts 2x Pair Sports Shorts 1x Formal Socks (2-8, 8-11, 11-14) 1x School Bucket Hat 1x Jacket – See Option Pack A or Option Pack B below: Option PACK A including all items above and 1x Unisex Track Jacket with Logo Option PACK B including all items above and 1x Unisex Soft-Shell Jacket with Logo	\$363		
Formal Shorts Sizes: Girls 2-8, Ladies 8-30	\$40			Formal Socks (2-8, 8-11, 11-14,14-16)	\$15		
Unisex items	Price	Size	Qty.	Unisex items	Price	Size	Qty.
Unisex Navy Sport Shorts Sizes 8Y-14Y, S-3XL	\$35			School Bucket Hat – Department preferred option	\$23		
Unisex Navy Mesh Sport Shorts Sizes S, M, L, XL, 2XL, 3XL, 4XL, 5XL 6XL	\$40			School Cap	\$23		
Unisex Polo Shirt Sizes 10-14, XS-5XL	\$50			House Badges (Moran, Sullivan, Rivers, O'Hanlon)	\$2		
Unisex Navy Track Pants Sizes 12-16, S-3XL	\$35			Ribbons (Navy / Maroon)	\$1		
Unisex Track jacket with Logo Sizes 12-16, S-3XL	\$65			Unisex scarf	\$5		
Unisex Soft-Shell Jacket with Logo Sizes 12-14, S-5XL	\$85			Senior Ties Years 10, 11 and 12 only	\$25		
Unisex Tracksuit Combo A (Track Jacket and Pants)	\$95			Unisex Tracksuit Combo B (Soft Shell Jacket and Pants)	\$115		
TOTAL	\$			TOTAL	\$		

Prices current as of 19/02/2024. Prices subject to change.



Please choose sizes carefully. We can exchange only if garment has not been worn, washed or had tag(s) removed and upon presentation of receipt of purchase. Refunds are given only if article is faulty due to manufacturing defect. Refunds are valid for twenty-one days (21) from date of purchase.

Payment Options:

- **QKR – “ONE STOP PAYMENT SHOP”**
Download app to pay for school fees, excursions, events, uniforms, canteen, P & C donations
- **Direct Deposit: BSB 064-460 Account: 10021215**
If paying by Direct Deposit please allow 2 -3 business days for payment to be processed and cleared. Please ensure the payment reference used to make payments is the student's EQ ID number (refer student timetable) along with the reference – ‘uniforms’.
- **Debit/Credit Card: Please use the QKR app for this payment option**
- **Finance Office: Cash/Eftpos Mon, Wed, Fri 8 am – 12pm)**

Please return completed ORDER FORM either in person to the Finance Office or by email to finance@ipswichshs.eq.edu.au advising how your payment has been made.

For any enquiries please contact the office on 3813 4488.



Stationery Requirements

General requirements: ALL YEAR LEVELS

2 x Blue pens	1 set 4 pack highlighter pens
2 x Black Pens	Eraser
2 x Red Pens	1 x 30cm Ruler (wooden or plastic only)
2x 2B pencils	8GB USB Memory Stick (used for all subjects)
1 set of coloured pencils	Scientific Calculator (phone apps. are not acceptable as calculators)
Pencil case	
Sharpener	
Glue	

Students are required to bring their Student Diary to school with them each day.
Student Diaries are given out on the first day of attendance.

Students must have an appropriate school bag to store their equipment each day.

Please note that throughout the year certain subjects will require additional stationery. Student will be advised by their teachers on any specific requirements



Subject Specific Requirements Year 7 & General Requirements

English - ENG 2 x A4 exercise books 1 x exercise book A4 display folder	Maths - MAT 2 x A4 exercise books 1mm Graph Pad 1 x A4 display folder	Science - SCI 2 x A4 exercise books
Humanities (including History and Geography) - HIS/GEG 1 x A4 exercise book 1 x A4 homework book 1 x A4 display folder	Health & Physical Education - HPE 1 A4 exercise book Water bottle Hat	Japanese - JAP 1 exercise book Multi-coloured pen 1 A4 display folder

Elective subjects below - *Only required if student has selected the below subjects*

Performing Arts - PRT/MUS/DAN Drama - 1 x A4 exercise book Music - 1 x music book Dance - 1 x exercise book	Visual Art - ART 1 x A4 Visual Art diary	Home Economics - HEC 1 x A4 exercise book Some cooking ingredients and sewing material required (List given at beginning of semester)	Digital Technologies - ICT No specific stationery requirements
Design & Technology - DAT 3 x HB pencils for woodwork/worksheets provided 1 x A4 exercise book 1 x White Eraser	Art in the Community - ANC No specific stationery requirements	Future Tech - FTS No specific stationery requirements	Hair, Fashion and Styling - HFS Pencil case with general supplies
Girls Football - GFP 1 x exercise book 1 x Blue and/or black pen	Japanese Extension - JAX 1 x exercise book Multi-coloured pen 1 x A4 display folder	High Performance Dance - HPD 1 x exercise book 1 x Blue and/or black pen	Netball Excellence - NBP No specific requirements
Rugby League Excellence - FBS 1 x exercise book 1 x Blue and/or black pen	Soccer Excellence - SCC 1 x exercise book 1 x Blue and/or black pen	Engineering for the Future - ETF 1 x A	Modern Chef MCF 1 x A4 exercise book Some cooking ingredients required (List given at beginning of semester)



Subject Specific Requirements Year 8 & General Requirements

English - ENG 2 x A4 exercise books 1 x exercise book 1 x A4 display folder	Maths - MAT 2 x A4 exercise books 1mm Graph Pad 1 x A4 display folder	Science - SCI 2 x A4 exercise books
History and Geography - HIS/GEG 1 x A4 exercise book 1 x A4 homework book 1 x A4 display folder	Health & Physical Education - HPE 1 x A4 exercise book Water bottle Hat	Japanese - JAP 1 x exercise book Multi-coloured pen 1 x A4 display folder

Elective subjects below - *Only required if student has selected the below subjects*

Performing Arts - DRA/MUS/DAN Drama - 1 x A4 exercise book Music - 1 x music book Dance - 1 x exercise book	Visual Art - ART 1 x A4 Visual Art diary	Home Economics - HEC 1 x A4 exercise book Some cooking ingredients and sewing material required (<i>List given at beginning of semester</i>)	Digital Technologies - ICT No specific stationery requirements
Design & Technology - DAT 3 x HB pencils for woodwork/worksheets provided 1 x A4 exercise book 1 x White Eraser	Art in the Community - ANC No specific requirements	Future Tech - FTS No specific stationery requirements	Hair, Fashion and Styling - HFS Pencil case with general supplies
Japanese Extension - JAX 1 x exercise book Multi-coloured pen 1 x A4 display folder	High Performance Dance - HPD 1 x exercise book 1 x Blue and/or black pen	Girls Football - GFP 1 exercise book 1 x Blue and/or black pen	Netball Excellence - NBP 1 x exercise book 1 x Blue and/or black pen
Rugby League Excellence - FBS 1 x exercise book 1 x Blue and/or black pen	Soccer Excellence - SCC 1 x exercise book 1 x Blue and/or black pen	Modern Chef - MCF 1 x A4 exercise book Some cooking ingredients required (<i>List given at beginning of semester</i>)	S.T.E.M (Science, Technology & Maths) - STM 1 x exercise books
Engineering for the Future - ETF 1 x music book	Business Studies - BST 1 x exercise book	Basketball Excellence - BKB 1 x exercise book 1 x Blue and/or black pen	Film, Television & New Media - MTV 1 x exercise book 1 USB for MTV only



Subject Specific Requirements Year 9 & General Requirements

English - ENG 2 x A4 exercise books 1 x exercise book 1 x A4 display folder	Maths - MAT 2 x A4 exercise books 1mm Graph Pad 1 x A4 display folder	Science - SCI 2 x A4 exercise books
History / Geography - HIS/GEG 1 x A4 exercise book 1 x A4 homework book 1x A4 display folder	Physical Education - HPE 1 x A4 exercise book Water bottle Hat	

Elective subjects below - Only required if student has selected the below subjects

Drama - DRA 1 x A4 exercise book	Music - MUS 1 x music book	Dance - DAN 1 x exercise book	Visual Art - ART 1 x A4 Visual Art diary
Home Economics - HEC 1 x A4 exercise book Some cooking ingredients and sewing material required <i>(List given at beginning of semester)</i>	Digital Technologies - ICT No specific stationery requirements	Design & Technology - DAT 3 x HB pencils for woodwork/worksheets provided 1 x A4 exercise book 1x White Eraser	Hair, Fashion and Styling - HFS 1 x exercise book 1 x Blue and/or black pen
Girls Get Active - GGA 1 x exercise book 1 x Blue and/or black pen	Rugby League Excellence - FBS 1 x exercise book 1 x Blue and/or black pen	Soccer Excellence - SCC 1 x exercise book 1 x Blue and/or black pen	Netball Excellence - NBP 1 x exercise book 1 x Blue and/or black pen
Food Studies - FDS 1 x A4 exercise book	S.T.E.M (Science, Technology & Maths) - STM 1 x exercise book	Film, Television and New Media - MTV 1 x exercise book 1 USB for MTV only	Business Studies - BST 1 x exercise book
Humanities - HUM 1 x A4 exercise book 1 x A4 homework book 1x A4 display folder	Geography - GEG 1 x A4 exercise book 1 x A4 homework book 1 x A4 display folder	Japanese - JAP 1 x exercise book 1 x A4 display folder	



Subject Specific Requirements Year 10 & General Requirements

English - ENG 2 x A4 exercise books 1 x exercise book 1 x A4 display folder	Maths - MAT 2 x A4 exercise books 1mm Graph Pad 1 x A4 display folder	Science - SCI 2 x A4 exercise books
History - HIS 1 x A4 exercise book 1 x A4 homework book 1 x A4 display folder	Health & Physical Education - HPE 1 x A4 exercise book Water bottle Hat	

Elective subjects below - Only required if student has selected the below subjects

Drama - DRA 1 x A4 exercise book	Music - MUS 1 x music book	Dance (including Cert I in Dance) - DAN 1 x exercise book	Digital Technologies - ICT No specific stationery requirements
Cert I in Hospitality - VHI 1 x A4 exercise book Some cooking ingredients and sewing material required <i>(List given at beginning of semester)</i>	Visual Art - ART 1 x A4 Visual Art diary	Design & Technology - DAT 3 x HB pencils for woodwork/worksheets provided 1 x A4 exercise book 1x White Eraser	S.T.E.M (Science, Technology & Maths) - STM 2 x A4 exercise books
Film, Television and New Media (MTV) 1 x exercise book 1 x USB for MTV only	Business Studies - NBP No specific stationery requirements	Geography - GEG 1 x A4 exercise book 1 x A4 homework book 1 x A4 display folder	Japanese - JAP 1 x exercise book Multi-coloured pen 1 x A4 display folder
Rugby League Excellence - FBS 1 x exercise book 1 x Blue and/or black pen	Soccer Excellence - SCC 1 x exercise book 1 x Blue and/or black pen	Netball Excellence - NBP 1 x exercise book 1 x Blue and/or black pen	Aquatic and Marine Horticulture - MQC No specific stationery requirement
HPE Extension - HPX 1 x A4 exercise book Water bottle Hat	Cert I in Active Volunteering - ZVO Pencil case with general supplies	Cert II in Salon Assistant - VSA No specific stationery requirements	Fashion - FAS 1 x Art Diary Pencil case with general supplies
Graphics - GPI 2H pencil 4H pencil Eraser USB	Cert III in Beauty Services - ZBT No specific stationery requirements	Cert II in Skills for Work & Vocational Pathways - VFS Pencil and/or pen	



Subject Specific Requirements Year 11 and 12 & General Requirements

English / Essential English 2 x A4 exercise books 1 x exercise book 1 x A4 display folder	Essential Mathematics, General Mathematics, Mathematic Methods - Yr11 Specialist Maths 2 x A4 exercise books 1mm 1 x Protractor
---	--

Elective subjects below - Only required if student has selected the below subjects

Business - BUS No specific stationery requirements	Cert II in Dance - VDA 1 x exercise book	Cert III in Beauty Services - ZBT No specific stationery requirements	Physics - PHY 1 x exercise book
Ancient History - AHS 1 x A4 exercise book 1 x A4 homework book 1 x A4 display folder	Biology - BSC No specific stationery requirements	Specialist Mathematics - No specific stationery requirements	Physical Education 1 x A4 exercise book 1 x Water bottle 1 x Hat
Early Childhood - ECD 1 x exercise book 1 x Blue and/or black pen	Social and Community Studies - SCT 1 x A4 exercise book 1 x A4 homework book 1x A4 display folder	Sports & Recreation - RST - Yr11 & 12 1 x exercise book 1 x Blue and/or black pen	Cert II in Retail Cosmetics - ZMK No specific stationery requirements
Cert II in Hospitality - ZHL No specific stationery requirements	Cert II in Information & Digital Media & Technology - ZIT No specific stationery requirements		Rugby League - Cert II in Sport and Recreation - Yr11 ZVB/Yr12 ZVB 1 x exercise book 1 x Blue and/or black pen
Cert II in Visual Arts - VVA No specific stationery requirements	Cert III in Nail technology - VNL No specific stationery requirements	Chemistry - CHM 2 x A4 exercise books	Cert III Sport and Recreation – ZSR 1 x exercise book 1 x Blue and/or black pen
Information Technology Communication - ITN 1 x exercise book 1 x Blue and/or black pen	Legal Studies - LEG 1 x exercise book 1 x Blue and/or black pen	Tourism Studies - TMS 1 x exercise book 1 x Blue and/or black pen	Modern History - MHS 1 x A4 exercise book 1 x A4 homework book 1 x A4 display folder
	Cert III in Active Volunteering - VOL Pencil case with general supplies	Film, Television and New Media - FTM 1 x exercise book 1 USB	
	Japanese - JAP 1 x exercise book Multi-coloured pen 1 x A4 display folder	Dance - DAN 1 x exercise book	Aquatic Practices - AQP No specific stationery requirements
	Cert III Fitness - ZFI 1 x exercise book 1 x Blue and/or black pen	Engineering Technology - EGT No specific stationery requirement	
Geography - GEG 1 x A4 exercise book 1 x A4 homework book 1 x A4 display folder	Music - MUS 1 x music book 1 x A4 Display folder	Rugby League - Science in Practice - SCP 2 x A4 exercise books 1 x Blue and/or black pen	Visual Art - ART 1 x A3 Visual Art diary



Cert II in Skills for Work & Vocational Pathways - VFS No specific stationery requirements		Drama - DRA 1 x A4 exercise book	
Trade Training Centre - Pathway options 5 day Trade Training - TTC No specific stationery requirements		Trade Training Centre - Pathway options 1 day Trade Training - TTC No specific stationery requirements	



Ipswich SHS – Rights and Responsibilities

RIGHTS	RESPONSIBILITIES
<p>All members of our school community have the right to:</p> <ul style="list-style-type: none"> • Be respected and recognised as an individual. • Be treated with fairness, courtesy and respect. • Work in a clean, safe and respectful environment. • Be guided and supported through opportunities to improve their skills, abilities and experiences. • Feel safe, respected, healthy and valued. • Be proud of their individual and collective achievements. • Have personal property respected by others. 	<p>All members of our school community are expected to:</p> <ul style="list-style-type: none"> • Value difference and diversity, recognising the unique attributes, skills and abilities of others. • Treat others with fairness, courtesy and respect. • Demonstrate personal actions that contribute to a clean, safe, respectful and responsible school environment. • Participate fully in all learning opportunities and strive to develop their skills, abilities and positive behaviours. • Act in a safe, non-threatening and non-violent manner. • Respect the property of others and the school. • Follow all school policies and procedures.
STUDENTS	
<p>Students have the right to:</p> <ul style="list-style-type: none"> • Receive high quality teaching and learning. • Learn without disruption. • Be informed about their progress and receive constructive feedback to improve their skills, abilities and behaviours. • Respectfully raise concerns in an appropriate forum and at an appropriate time. 	<p>Students are expected to:</p> <ul style="list-style-type: none"> • Attend school every day and participate fully in their educational program. • Respect all staff by following directions. • Show initiative and take ownership for their own learning and behaviour. • Participate in a manner that respects the rights of others to learn and teach. • Behave and dress in a way that displays pride in their appearance, uniform and shows respect for themselves and their school. • Seek and act on feedback to continually improve their skills, abilities and behaviours.
PARENTS/CAREGIVERS	
<p>Parents/caregivers have the right to:</p> <ul style="list-style-type: none"> • Expect quality education for their student(s). • Be informed about their student's social and academic progress at school. • Be notified of absences from school. • Expect that their student will have the opportunity to participate fully in their educational program. • Be informed of any educational or behavioural difficulties. • Be afforded the opportunity to engage appropriately in their student's education and decision making. • Raise school related concerns in an appropriate manner with administration. 	<p>Parents/caregivers are expected to:</p> <ul style="list-style-type: none"> • Monitor and commit to their student's academic and social performance, growth and development. • Ensure that their student attends on every school day; provides a note/telephone call to explain each absence and provides medical certification for missed assessment. • Ensure that their student brings appropriate materials required for learning. • Actively participate in their student's education and learning, working collaboratively with the school to achieve the best outcomes for their student. • Initiate and maintain constructive communication and relationships with school staff regarding their student's learning and wellbeing behaviours.
STAFF	
<p>Staff have the right to:</p> <ul style="list-style-type: none"> • Provide quality education in a safe, supportive and respected environment. • Be supported to develop their personal and professional skills and abilities. • Feel valued and supported as a professional within the school community. • Cooperation and support from students and parents/caregivers. 	<p>Staff are expected to:</p> <ul style="list-style-type: none"> • Ensure high quality organisation and planning to provide relevant and challenging educational opportunities and programs to students that align with the school's pedagogical framework. • Assess, report constructively and provide feedback on student learning. • Create and maintain safe, supportive and respectful learning environments. • Foster positive and productive relationships with students, families and communities. • Commit to professional growth and development whilst supporting other staff with their learning. • Model professional behaviour and attire at all times. • Adopt school wide practices to promote consistency across the school.

ZONES OF BEHAVIOUR

BEHAVIOUR	ZONE	OUTCOME
<ul style="list-style-type: none"> I am demonstrating: <ul style="list-style-type: none"> o Respect o Responsibility 	SWITCHED ON! WORKING AND LEARNING	<ul style="list-style-type: none"> I will be positively reinforced with staff actions such as: <ul style="list-style-type: none"> o Verbal/non-verbal praise o Switch Points o ISHS Postcard home o Home contacted
<ul style="list-style-type: none"> I may be off task, or have shown a lack of regard for expectations in either the classroom, school grounds or the community. 	STOP, THINK AND CHOOSE	<ul style="list-style-type: none"> Staff will inform me that I am in the Blue Zone. Staff will remind and reteach me the school expectations. Staff may also: <ul style="list-style-type: none"> o Give a detention o Contact home
<ul style="list-style-type: none"> I have chosen not to correct my behaviour after being retaught expectations by staff. I am refusing to engage with the learning or expectations of the school environment. 	RETURN TO LEARNING	<ul style="list-style-type: none"> Staff will inform me that I am now in the Yellow Zone. Staff will manage my behaviour by setting limits (which may include additional actions to support the correction of my behaviour).
<ul style="list-style-type: none"> I have CONTINUALLY refused to comply with classroom/school expectations. 	BUDDY CLASS	<ul style="list-style-type: none"> Staff will complete a Buddy Referral Form and direct me to a buddy class with work to be completed. My bag will remain in my classroom and I will return with my work completed and the Referral Form to my teacher before the end of the lesson. Home will be contacted Staff may also implement additional actions to support me with my behaviour.
<ul style="list-style-type: none"> I have chosen not to engage in staff directed intervention processes. 	FACULTY HOD/ HOSES/ SWF	<ul style="list-style-type: none"> My behaviour will be referred to the Faculty HOD or HOSES and/ or SWF who may manage my behaviour by: <ul style="list-style-type: none"> o HOD Detention o Admin Detention o Suspension OR <ul style="list-style-type: none"> o Other consequences outlined in the ISHS Responsible Behaviour Plan for Students. Home will be contacted
<ul style="list-style-type: none"> I have chosen to engage in behaviours that are considered major breaches of <i>ISHS Responsible Behaviour Plan for Students</i> 	PRINCIPAL/ DEPUTY PRINCIPAL	<ul style="list-style-type: none"> My behaviour is managed by Deputy Principal and/or Principal - potential consequences include suspension and exclusion.

Note: Some major behaviours may be directly referred to SWF/Deputy/Associate Principal/Principal.



@ISH our student behaviour zones are:

- **Green Zone: Switched On! Working and Learning.** In this zone, students are demonstrating our school-wide expectations of Respect and Responsibility (as per our Expectations Matrix) and will be positively reinforced for displaying these behaviours
- **Blue Zone: Stop, Think and Choose.** In this zone, students may be off task, or have shown a lack of regard for expectations in either the classroom, school grounds or the community. Students will be retaught the expectations and redirected back to learning. The purpose of these actions is to encourage students to return to the Green Zone to continue with productive learning
- **Yellow Zone: Return to Learning.** In this zone, students are refusing to engage with the learning or expectations of the school environment. Staff actions may involve the use of the 'Return to Learning' Card (in a classroom environment) which acts as a visual prompt to encourage students to reflect on their behaviour. Staff actions also involve the setting of limits which gives the student reasonable choices with consequences. The purpose of these actions is to encourage students to self-regulate their behaviour and return to the Green Zone to continue with their learning.
- **Beige Zone: Buddy Class.** In this zone, students have continually refused to comply with classroom/school expectations and are disrupting the teaching and learning process. To ensure learning can continue, students are required to attend a Buddy Class for the remainder of that lesson. Students are required to leave their bags in the classroom, complete set work in their Buddy Classroom and return to their classroom teacher before the end of the lesson to have a restorative discussion about their behaviour. This is to ensure that learning can continue for all students.
- **Orange Zone: Faculty HOD/HOSES/Student Welfare Faculty.** In this zone, students have chosen not to engage in staff directed intervention processes and have been referred to a Head of Department, HOSES or Student Welfare Faculty. This occurs when a major behaviour or the students' ongoing behaviour is disrupting the teaching and learning process within the classroom.
- **Red Zone: Principal/Associate Principal/Deputy Principal.** In this zone, students have chosen to engage in behaviours that are considered major breaches of the 'ISHS Responsible Behaviour Plan for Students' and will be actioned by school administration. The teaching and learning process is unable to continue and behaviours exhibited may be considered unsafe or unacceptable.

At the beginning of each term, all students are explicitly retaught the classroom Zones, including behaviours and expected staff responses. Zone posters are displayed in every classroom and school building for students and staff to refer to as required. Students also have a Zones support document in their diary as an immediate reference guide.

In order to support all students and staff in the teaching and learning process, the following Administration actions are in place:

- Major behaviours including swearing at a teacher, not following a staff members reasonable instructions (including refusing to hand a mobile phone into Student Services when directed and/or walking out of a classroom without permission) will result in an automatic HOD/HOSES/Administration referral and probable short suspension.
- Buddy Class behaviours including refusing to go to Buddy class, refusing to leave their bag in the classroom, not going to their directed Buddy class and/or refusing to return to their classroom to discuss their behaviour with their teacher before the end of the lesson will also result in an automatic HOD/HOSES/Administration referral and probable short suspension.
- These actions are in direct support of the Ipswich SHS Responsible Behaviour Plan.

To support our High Expectations Framework, ISH utilises a SWITCH Point reinforcement system. Reinforcing our key expectations of Respect and Responsibility provides students with positive feedback, encouragement and motivation to continue engaging in expected behaviours within the classroom, playground and wider community. This in turn results in greater time on task and an increased engagement in learning activities.

Staff reinforce students' positive behaviour @ISH with SWITCH points through the use of an electronic reward system called VIVO. This system allows students to track their SWITCH points, monitor who they received points from, and what the points were awarded for. Students can also save and redeem their SWITCH points for any of the reward items that are available from the online catalogue in the VIVO Shop. Once ordered, the rewards are delivered to your student at school.

Importantly, this updated system gives parents/carers the ability to monitor and check their student's SWITCH point progress. Parents/carers can log on at www.vivoclass.com.au or download the VIVO App (for Android and iPhones). Log in details are provided following enrolment.

BEHAVIOUR EXPECTATIONS MATRIX

Time / Place	RESPECT	RESPONSIBILITY
ALL SETTINGS	<ul style="list-style-type: none"> Follow all staff instructions immediately Act/speak politely and respectfully to others at all times Respect the personal space and privacy of others Keep hands, feet and other objects to yourself, including and respecting others' equipment and belongings Treat all property with respect Respect your school environment Be in the right place at the right time Leave your area tidy and clean Respect boundary areas 	<ul style="list-style-type: none"> Behave in a manner that upholds and promotes the positive reputation of the school Wear your uniform correctly and with pride Be honest and take responsibility for your words and actions Follow all school policies and procedures Report accidents or safety concerns to staff immediately Maintain an environment that is safe and non-threatening Aim to improve your personal best Take responsibility for your learning by attending, actively participating and engaging in all school activities Stairwells and verandas to be used for transitions only
CLASSROOM	<ul style="list-style-type: none"> Respect the rights of others to learn and teach Raise hand when asking/answering a question Hats off in school buildings Obtain teacher's permission to leave the classroom, note in diary and return promptly Use all equipment correctly Food and drink (water excepted) are to remain in school bags 	<ul style="list-style-type: none"> Allow others to participate without interruption Be on time and prepared for all classes - bring necessary equipment Follow set classroom procedures All mobile phones & personal electronic devices to be switched off and out of sight (unless directed by a teacher for educational purposes)
LIBRARY	<ul style="list-style-type: none"> Wait outside for your teacher to let you in for class times and lunch breaks Respect other learning spaces by remaining in your designated library area Use of quiet, inside voices 	<ul style="list-style-type: none"> Follow procedures for borrowing materials before leaving the library Return borrowed materials undamaged and by their due date
TRANSITIONS (movement to & from classes)	<ul style="list-style-type: none"> Respectfully move throughout the school with minimal disturbances Keep to the left when using pathways/stairwells Use footpaths and designated walkways when entering / exiting the school 	<ul style="list-style-type: none"> Use diary/movement log when not in class Use pedestrian crossing/lights to cross the road Be aware of vehicles
NON CLASSROOM		
Parade	<ul style="list-style-type: none"> Sit quietly in designated area and listen attentively Show respect for peers and staff by applauding appropriately 	<ul style="list-style-type: none"> Turn off and put away all electronic devices Remove hat
Tuckshop	<ul style="list-style-type: none"> Pay for all items you select Line up in a sensible manner and wait your turn 	<ul style="list-style-type: none"> Only be in the area if you are buying food
Toilets/Bathrooms	<ul style="list-style-type: none"> Respect the privacy of others Treat facilities with respect; use toilets and wash basins appropriately 	<ul style="list-style-type: none"> Report vandalism/damage immediately to Student Welfare Faculty or Student Services Practice good hygiene
Grounds/Ovals	<ul style="list-style-type: none"> Eat food in appropriate areas and place rubbish in bins Share equipment /space and allow others to participate in activities 	<ul style="list-style-type: none"> Ball games played only on ovals Non-contact games/sport only to be played Store bikes, scooters and skateboards in allocated areas
Bus	<ul style="list-style-type: none"> Line up in two lines behind the yellow line Join the line respectfully Wait until staff instruct you to walk to the bus 	<ul style="list-style-type: none"> Remain in the undercover designated area Act safely on you journey home
Office and Staffrooms	<ul style="list-style-type: none"> Show courtesy and respect to others through words and actions 	<ul style="list-style-type: none"> Follow sign in and sign out process Wait quietly and in line for your turn
In the Community/Excursions/To and From School/Extra-Curricular Activities	<ul style="list-style-type: none"> Always wear correct school uniform unless otherwise stated 	<ul style="list-style-type: none"> Follow school procedures for signing in and out Return permission forms and make payments (if relevant) by due date Follow transport Code of Conduct Follow all traffic laws and make safe choices using designated pathways and crossings
Cyberspace and Social Media	<ul style="list-style-type: none"> Report any unsafe online behaviour to Student Wellbeing Faculty View and send only appropriate messages and information 	<ul style="list-style-type: none"> Protect your personal identity and be safe with those you interact with Follow Social and Digital Media User Agreement signed on enrolment Stay on task when using technology Label, save and back up work Only post images and words that will enhance yours and the school community's digital footprint Follow laws and site policies Keep your password secret



Education Queensland - The Code of School Behaviour

Better Behaviour, Better Learning

Queensland state schools promote learning, creativity and innovation as the platform upon which to build prosperity and quality of life for all Queenslanders. State schools are strongly committed to providing a quality, futures-oriented education that enables all students to achieve their full potential. They prepare students for an active role in democratic life and society. High expectations, equity, inclusiveness and the building of social capital are key features of state schooling in Queensland.

Essential to effective learning is a safe, supportive and disciplined environment that respects the following rights:

- The rights of all students to learn
- The rights of teachers to teach
- The rights of all to be safe

The Code of School Behaviour defines the responsibilities that all members of the school community are expected to uphold and recognises the significance of appropriate and meaningful relationships.

It outlines a consistent stand of behaviour for all state school communities in Queensland, inclusive of students, staff and parents. The Code has been developed to deliver the best possible outcomes for students, recognising the close relationship between learning, achievement and behaviour.

School communities will use The Code as a basis for providing:

- Positive support to promote high standards of achievement and behaviour
- Clearly articulated responses and consequences for inappropriate behaviour

Each school will detail particular strategies to promote appropriate behaviour as well as consequences for unacceptable behaviour within its Responsible Behaviour Plan for Students.

The *Education (General Provisions) Act 2006* provides that – principals must give an enrolment agreement to the student's parent/guardian or independent student, before enrolling a student. Parents or students will be asked to sign the agreement. This agreement sets out the rights and obligations of students, parents and staff at the school and will require all parties to abide by the Code of School Behaviour and other endorsed conditions stipulated by the school.

Standards

State schools in Queensland are committed to providing quality learning opportunities to enable all students to achieve within safe, supportive and disciplined learning environments. Staff are to maintain high standards of ethical behaviour as established in the Department of Education's Code of Conduct. All members of school communities are to abide by The Code of School Behaviour in accordance with the following standards.

All members of school communities are expected to:

- conduct themselves in a lawful, ethical, safe and responsible manner that recognises and respects the rights of others.

Students are expected to:

- participate actively in the school's education program
- take responsibility for their own behaviour and learning
- demonstrate respect for themselves, other members of the school community and the school environment
- behave in a manner that respects the rights of others, including the right to learn



- co-operate with staff and others in authority

Parents are expected to:

- show an active interest in their child's schooling and progress
- co-operate with the school to achieve the best outcomes for their child
- support school staff in maintaining a safe and respectful learning environment for all students
- initiate and maintain constructive communication and relationships with school staff regarding their child's learning, wellbeing and behaviour
- contribute positively to behaviour support plans that concern their child

Schools are expected to:

- provide safe and supportive learning environments
- provide inclusive and engaging curriculum and teaching
- initiate and maintain constructive communication and relationships with students and parents
- promote the skills of responsible self-management

Principals are expected to:

- play a strong leadership role in implementing and communicating The Code in the school community
- ensure consistency and fairness in implementing the school's Responsible Behaviour Plan for Students
- communicate high expectations for individual achievement and behaviour
- review and monitor the effectiveness of school practices and their impact on student learning
- support staff in ensuring compliance with The Code and facilitate professional development to improve the skills of staff to promote responsible behaviour

Regional Directors or delegate are expected to:

- endorse the school's Responsible Behaviour Plan for Students that aligns with The Code and complies with legislation
- ensure that school plans are implemented consistently, fairly and reasonably
- exercise leadership in support of school principals' responsibilities under The Code and promote improvements of the professional skills of principals accordingly

Senior Officers and Education Queensland are expected to:

determine policy directions and monitor the efficiency and effectiveness of resource allocations and services to support responsible behaviour throughout Queensland schools

Consequences for Unacceptable Student Behaviour

Student behaviour that does not comply with the expected standards is not acceptable. *The Responsible Behaviour Plan for Students* will set out the range and level of responses and consequences for the student behaviour that is not consistent with these standards.

Consequences are to be applied to:

- provide the opportunity for all students to learn
- ensure the safety of staff and students
- assist students who exhibit challenging behaviours to accept responsibility for themselves and their actions

In applying consequences for unacceptable student behaviour, the individual circumstances and actions for the student and the needs and rights of school community members will be considered at all times.

Schools use a range of consequences that are authorised by Education Queensland which include:



- suspensions
- exclusions
- cancellations of enrolment

These consequences are to be used as the last resort for serious behaviour after consideration has been given to all other responses. Access to alternative programs and input from other agencies may be necessary for students who repeatedly do not comply with expected standards of behaviour.

Values and principles

The Code of School Behaviour is based on the following values and principles.

Values

The Department's Strategic Plan defines the following values:

- Professionalism: committing to the highest standards of accountability and performance
- Respect: treating all people with respect and dignity
- Innovation and Creativity: fostering safe environments that support innovative and creative practice
- Diversity and Inclusiveness: encouraging all Queenslanders to participate in education and cultural activities
- Excellence: supporting the pursuit of excellence

Principles

The Code is underpinned by the following principles:

- State schools expect high standards of personal achievement and behaviour
- The foundation of positive classroom behaviour is effective teaching, inclusive and engaging curriculum and respectful relationships between staff and students
- Positive behaviour is enhanced through a whole school approach and effective school organisation and leadership
- Partnerships with parents, the wider school community and other support agencies contribute to positive behaviour in schools
- Staff expertise is valued and developed
- Standards of expected student behaviour are linked to transparent, accountable and fair processes, interventions and consequences
- Responses to inappropriate student behaviour must consider both the individual circumstances and actions of the student and the needs and rights of school community members



Parent Communication

@ISH open communication between the school and parent/guardians is a valued part of the successful running of the school. Communication from the school can come in many forms including:

- Emails
- SMS messages
- Phone calls
- Newsletters
- School Website - ipswichshs.eq.edu.au
- Facebook – *'The Ipswich State High School'*

To ensure that clear communication between the school and parent/guardians remains productive it is paramount that all student details are updated, if any changes occur. If any details need to be updated or changed, it is as simple as sending an email through to office@ipswichshs.eq.edu.au with the new information, by calling the office on 07 3813 4488 (the form will be sent via email or given directly to the student) or by obtaining it directly from the office.

@ISH we endeavour to be as environmentally friendly as possible, aiming towards a paperless workplace therefore, if possible, an email address is to be provided so that the school can email out academic reports and newsletters. This is the preferred method of communication @ISH. This is also a quick and simple way for teachers to communicate with parents/guardians, keeping them updated on their student's progress and behaviour.

Student message policy

@ISH we aim to provide quality uninterrupted lesson time for your students to learn in best learning environment

For this reason, we have chosen not to have a PA system in our school as this continually interrupts essential learning.

Please understand that at times when critical and urgent situations arise and messages need to be given immediately, students will be removed from class and messages will be physically passed on. No messages will be passed on during class time unless of an urgent nature. If the matter is not urgent, we ask our parents to make family arrangements with your child, prior to the school day commencing, or message the student directly. Students are able to access their phones for texts, phone calls and messages during break times.



Early Departures

No students are permitted to leave the school grounds without parent/guardian's permission and a leave slip must be obtained from Administration.

Early departures are only permitted if students have obtained a leave request by presenting a signed note or signed message in their student diary to Student Services prior to the start of the school day or during lunch breaks. Student Services will issue the student with a leave request which must be shown to the teacher, if the departure is to occur during class time. Students will not be permitted to leave the classroom unless a leave request is presented. Students who have followed the procedure correctly will then be able to sign out at the Student Services window or by using the self-service device.

The school respectfully asks that early departures are avoided where possible, and used only in emergency or urgent circumstances. Please try and arrange appointments outside of school times, pre-arrange collection with the student and have them be responsible for their actions – follow the departure process. This will avoid all unnecessary interruptions to essential learning.



Does Attendance Really Matter?

10 Minutes late a day? Surely that won't affect my child!

He/She is only missing just...	That equals...	Which is....	And over 13 years of schooling that's
10 mins per day	50 mins per week	Nearly 1.5 weeks per year	Nearly ½ year
20 mins per day	1 hr 40 mins per week	Over 2.5 wks per year	Nearly 1 year
Half hour per day	Half a day per week	4 weeks per year	Nearly 1 ½ years
1 Hour per day	1 day per week	8 weeks per year	Over 2 ½ years

Now if you think that is a lot of missed school time, look at what a day can make! 1 or 2 days a week doesn't seem much but....

If your child misses...	That equals.....	Which is...	And over 13 years of schooling that's....
1 day per fortnight	20 days per year	4 weeks per year	Nearly 1.5years
1 day per week	40 days per year	8 weeks per year	Over 2.5 years
2 days per week	80 days per year	16 weeks per year	Over 5 years
3 days per week	120 days per year	24 weeks per year	Nearly 8 years

If you want your child to be successful at school then YES attendance does matter!

'Every Day Counts!'

ABSENT FROM SCHOOL

Students are expected to be at school every day. In the event of an absence please call the *Student Absence Line* on 3813 4401 and follow the prompts. Alternatively email office@ipswichshs.eq.edu.au with an explanation from a parent or guardian. Your email must contain student's name, year level, CSI class and contact number for parent/guardian. Alternatively you may fill out the Absentee Note in your Student Diary. Text messages are sent out daily notifying parents and guardians of any absences, please reply to any messages, explaining the absences so that the attendance can be amended.

Medical certificates are required if the student has 3 or more days absence or is absent on the day of an assessment or exam. All senior students (Year 11 and 12) are required to provide a medical certificate for ALL absences. Exemptions from school can be arranged, if an extended period of absence is required for medical or personal reasons.



School Bus Company

Information and Contact Details

Westside Bus Company

Ph: 3288 1333

Please visit www.busqld.com.au for any Bus Information

Southern Cross Bus Company

PH: 3813 8900

Providing Services for: - Karana Downs, Mt. Crosby, Karalee, Bellbowrie, Anstead Areas and parts of Pine Mountain, North Ipswich and Brassall areas.

Minden Bus Service

PH: 5426 8102

Providing Services for: - Minden, Tarampa, Lowood, Fernvale, Tallegalla, Thagoona, Wanora, Borallan, Ironbark, Rosewood, Marberg and Haigslea areas also including parts of Karrabin, Minden and Blacksoil.(Pine Mountain Road).



Homestay Family

Would you like to consider being a Homestay family for either short term or long-term stays or even both? Being a Homestay family is a great opportunity for both you as the host and for the International student. This is a great opportunity for cultural experiences within our own community. Here @ISH we host both Study Tours and Long term International Students throughout the year.

At @ISH we will give you the tools to ensure you and your International student experience a safe and memorable time together. We will manage and monitor the homestay program to ensure that you have all of the contact and support you need. Before placing an International student with their homestay families we like to ensure that both you as the host family, and the student are as comfortable as possible. A few things that we take into consideration are:

- Allergies
- Dietary needs
- Pets
- Spiritual requirements
- Hobbies / Interests

If you decide to join us on this journey, your primary responsibility will be to provide a safe, welcoming and friendly home for your student. Most importantly, you treat them as a valued member of the household. In return, your student is expected to show you and your family courtesy, respect and consideration.

As your Homestay Coordinator, I will be available to speak with you should you have any questions. We have a great network of support staff, who can assist you at any point. We will have regular contact with you and your student, and will keep you up to date with information. If this sounds like an opportunity, you are interested in, contact us on the details listed below.

We hope to welcome you into our International Homestay family soon.

Nerida Smith

International Coordinator

The Ipswich State High School

Ph +61 7 3813 4488 | Fax +61 7 3813 4400

1 Hunter St Brassall | PO Box 26 |

Ipswich | Website:

www.ipswichshs.eq.edu.au

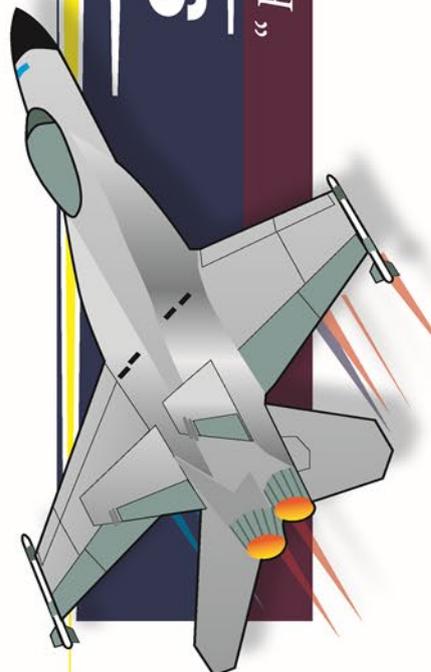
General ISHS International Email: international@ipswichshs.eq.edu.au

DE International

Trading as Education Queensland International (EQI)

CRICOS Provider Number 00608A





Super Refueller

“Fuel to Learn and Fuel to Burn”



Sandwiches

Daily selection made fresh on a variety of breads

- Egg & Lettuce \$6.50
- Ham & Cheese \$6.50
- Ham, Tomato with Cheese \$6.50

Rolls

- Ham & Salad \$9.00
- Chicken & Salad \$9.00
- Salad \$9.00

Wraps

- Chicken Caesar 9.00

*All our Sandwiches, Wraps, Rolls, Salads and Hot meals are Freshly made on site.

Salad

- Salad bowl lge \$9.50
- Ham or Chicken Salad lge \$10.00
- Chicken Caesar Salad lge \$10.00
- Fruit Salad (Regular) \$7.00

Daily Hot Meals

Grab a quick meal from our selection available 1st break

- Large Fried Rice \$5.00
- Wings & Special fried rice with Vegetables \$7.00

Snacks

- Yoghurt Berry Crunch \$5.00
- Fruity Muffins \$2.00
- Frozen 99% Fruit Juice cup \$2.00
- Cyclone \$3.00
- Paddle Pop \$3.00
- Lite Custard Cup with fruit \$4.00
- Sushi Twin pack \$8.00
- Poke Bowls \$10.00

Monday

- Beef Burrito \$7.00
- Satay Chicken and Rice \$7.00
- Spaghetti Bolognese \$7.00

Tuesday

- Meatball Sub \$7.00
- Crustless Cottage pie \$7.00

Wednesday

- Ippy Pizza \$5.00
- Veggie Pizza \$5.00
- Garlic Bread \$3.00

Choose from Ham & Pineapple, Plain Cheese or BBQ Chicken, Chicken and Bacon or pie order Veggie Pizza

Thursday

- Hotdog \$7.00
- Beef casserole & Mash \$7.00

Friday

- Butter chicken \$7.00
- Burger Sub \$7.00

Bottle Water

- 600ml \$4.00
- 1 Litre \$5.00

Flavoured Milk

- 300ml \$4.00
- 500ml (Coffee not available in 500ML) \$5.00
- 1 Litre Trim Milk \$5.00

Juice

- Juice 200ml \$3.00

Breakfast

- Cheese & Bacon Rolls \$3.00
- Cheese and vegemite Scrolls \$3.00
- Yoghurt Berry Crunch \$5.00
- Seasonal Fruit \$1.00





Dear Parent / Guardian

We extend a warm welcome to you and look forward to your support during the year.

Your support enables us to run the Canteen. Money made through this service goes back to assisting the school community.

For the Canteen to operate we need several parents per day. We have a roster system and ask anyone to help one (1) day every four (4) weeks.

Anyone who is able to help any day between the hours of 8:45am and 1:45pm or any time that is suitable to you, please return this section below to the convenor.

We feel you will enjoy your day and learn a little of high school life at the same time.

Yours faithfully

Jenny Shard

Business Manager

.....

Please return to Ipswich State High School Canteen - Phone: 3813 4412

Yes, I will be prepared to help at the Canteen

Name:

Address:

Phone:

Day Preferred:





Parents' and Citizens' Association Donation

I agree to donate the sum of \$20

to The Ipswich State High School Parents' and Citizens' Association.

Name: _____

Child[ren]s Name[s]: _____

Address [for receipting purposes]: _____

Payment Options:

- **QKR – “ONE STOP PAYMENT SHOP”**
Download app to pay for school fees, excursions, events, uniforms, canteen, P & C donations
- **Direct Deposit: BSB 064-417 Account: 10792421**
If paying by Direct Deposit please allow 2 -3 business days for payment to be processed and cleared. Please ensure the payment reference used to make payments is the student's EQ ID number (refer student timetable) along with the reference – 'uniforms'.
- **Debit/Credit Card: Please use the QKR app for this payment option**

Finance Office: Cash/Eftpos (Tues and Thurs 8.00am – 12.00pm)